

**Trails For All (TFA) Meeting Minutes**  
**September 14, 2021, 5:30 pm, Monthly Board Meeting**  
**In-Person Meeting and via Zoom**  
**Board Approved: October 12, 2021**

**a) Board Members Present**

Paul Parsons (PP)      Kate Vickery (KV)      Janet Smith (JS)      Andrew Todd (AT)      Chuck Ziehr (CZ)

**b) Others present**

CJ Berry      Karen Foley      Bill Steigerwald      Jeff Outhier (JO)      Rob Bidner

**c) Board Members Absent**

John Anderson (JA)      Herb Kober (HK)

Secretary Note: President PP scheduled this meeting in person in the San Isabel Land Protection Trust conference room and via Zoom.

**Consent Agenda:**

1. Approval of Minutes (Chuck)
2. Approval of Treasurer's Report (Herb)

AT moved and JS seconded that the consent agenda be approved; it passed unanimously.

**Reports, Discussion, Decisions:**

1. Potential Projects and Funding (all of which may play into PP's participation in the Rural Philanthropy Days event, September 21-23, in which organizations like ours can develop relationships with funders who are devoted to rural areas and projects): [It was also noted that there had been a vote via email to approve PP's expenses to participate in the Rural Philanthropy Days.]

A. Hopefully Jeff will be able to attend, and he can give his thoughts pro or con about our adopting a section of the Rainbow Trail. Here is what he wrote to me:

"Hi Paul,

I would not try to get another toilet facility. Anywhere we have one, they want to make a fee area. I have to battle every year to keep some of our TH's with outhouses non-fee now every year. I have expanded and improved the trailheads to the extent possible and to our carrying capacity. You couldn't get a trailer or 2wd to any of them not that many years ago. Grape Creek, Horn creek, Comanche/Venable, Gibson, Duckett. Regular maintenance on the roads to them is the issue, that is where I think possible improvements could happen. I have them on a 3-year schedule due to funding. We ran the trail dozer down the entire Rainbow trail about 3 to 5 years ago. It holds up for about 3 to 5 years. Sustainability would be a major issue. I should be around for the next meeting and will try to make it. Thanks"

**Discussion:** JO noted the cost for 2 miles of trail dozer is about \$14,000, the issues on the Rainbow are topography, soil, rock to rebuild and maintain.

B. PP is in conversation with the Mile High Youth Corps (and potentially with the Rocky Mountain Field Institute) about a project for which TFA might seek funding this fall, that would make a 2022 work crew from MHYC able to push

some work forward here in the San Carlos District. PP is presently waiting to hear back from Jeff about what project(s) would best serve his Forest Service needs.

**Discussion:** JO suggested that a Mile High Youth Corps (MHYC) crew could be used on the bottom end of the Comanche trail to work on the ditch/gully; it would cost about \$9,000 for a week of MYHC; a crew could also be used on the Rudolph trail.

C. Bike trail planning committee had previously submitted the following list of items that it is considering, but it did not meet (lack of quorum) in September so no additional input was provided. Janet will bring a report from the Westcliffe park's initiative, which may include an "around-the-towns" trail (which is also noted in the Bike team's potential projects to pursue.

"1) Signage for county roads to promote safe gravel grinding; seek a grant for planning and a consultant.

2) Seek a county ordinance to make bike riding safer on county roads particularly gravel roads). [As an alternative to this priority, Herb Kober suggested an informational brochure about biking in the Wet Mountain Valley (WMV) and a campaign to educate residents and visitors on safety/opportunities.

3) Improve and maintain a section of the Rainbow Trail to make it more useful for bikes and other users; perhaps Gibson Trailhead south to Comanche/Venable Trailhead or Horn Creek Trailhead.

4) Trail loop around Silver Cliff and Westcliffe

5) Trail stewards program for the Rainbow Trail – a concierge-type effort to gather data from trail users and to provide information to users.

6) Big picture vision – comprehensive county plan for biking in the WMV including a bike park."

**Discussion:** The board discussed the above items in a general way, but made no decision. JS noted that funding would be a challenge for item #1; she also expressed interest in the informational brochure in item #2. Item #3 seemed unfeasible given the discussion in 1.A. above. There was some interest in possibly combining items 1, 4, 6, and the brochure in item #2 and seek funding for a master plan with a consultant to create vision and community support.

D. JS reported that Westcliffe has hired a Durango consult to develop a plan to improved pedestrian use and parks. JS is on the advisory committee for this project; they will meet September 28. CZ reported that Silver Cliff is considering a grant application to improve the Silver Cliff park.

## 2. Trail Maintenance Report (Chuck)

24 volunteers (7 females, 17 males; ages mid-20s to mid-70s; all white except one African-American—these characterizations were requested by USFS)

Trails worked: Rudolph Mountain Trail (3 crew days and 3 solo days), Comanche, Cottonwood, Goodwin, and Venable

Lots of daylighting and clearing of deadfalls

Total hours: 308.6

### 3. Merchandise Report (Kate)

KV noted that there was a vote via email to approve an additional order of 100 hiking guides.

HK had submitted the following for consideration—creation of a sub-committee to oversee the Hiking Guide.

**“Purpose:** to provide the TfA board with recommendations as to how to proceed with the hiking guide in terms of design, content, timing, and really anything else that relates to the continued success of the guide.

**Participants:** Someone involved with customers who use the guide (this obviously would be Tom and/or Taurin), someone involved with the forest service, people from our board (1, 2, ?...), someone with knowledge/experience with document publication, Anyone else??

**Frequency:** As the need arises, but on average maybe 3 or 4 times a year. These meetings would likely occur in clusters, for example prior to the next revision 4 meetings may happen in two months, but after publication not for several months or even a year.”

Discussion: the board liked the idea of a hiking guide sub-committee. JS mentioned the need of a legal person for liability issues; she volunteered to serve as an editor for readability. KV moved and CZ seconded to give HK authority to develop the hiking guide sub-committee; the motion passed unanimously. HK, AT, and JS will serve as TfA board representatives on the sub-committee. CJ Berry is willing to serve on the sub-committee.

### 4. Other reports:

A. Community Dinner—KV booked one table for TfA.

B. Costs for tent space and banner at the Bluegrass Festival—PP reported that a banner is \$500; to have a table in the Merchandise tent is \$1,500. Polly Miller would be the contact person for sponsorships. The information is also on the website under 'sponsor.' This item will be discussed at a later meeting, but there was little support expressed for this expense.

**Next Meeting:** Tuesday, October 12, 2021 at 5:30 pm MDT in-person at SILPT and via Zoom

**Adjournment:** PP (with thanks for everyone’s work) adjourned the meeting at 7:03 pm.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

---

## Treasurer's Report, August 2021

Dear Board,

August expenses included garment purchases (\$668.80), hiking guide purchase (\$777.44), domain registration (\$23.98), and KLZR underwriting (\$400). August income is from ATR hiking guide sales (\$1300), and hiking guide sales at the library event (\$250).

Beginning Balance -	18158.28
Income -	1550.00
Expenses -	1870.22
Ending Balance -	17838.06

### Treasurer Action Items in August

Hiking Guides – All the Range continues to sell the heck out of the guides. They have already sold through 25% of the third printing, making the grand total sold (including TfA direct sales) 225 guides. I just dropped 20 more off at ATR, and Tom paid all outstanding invoices (including clothing sales) by giving me a check for just under \$2900 (these details will be in the September report). As of today, Tom has 35 guides in stock, and I have 40 in hand.

SEEK Discussion – Tom and Taurin have confirmed that they will be allowed to roll over the \$7500 grant for SEEK into 2022. They are already putting together plans for the program next year.

Attached for your review are the following documents;

- TFA 2021 Budget Summary
- TFA August 2021 Balance Sheet
- TFA August 2021 P/L Statement
- TFA August 2021 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

## Budget Status

The dollar amounts shown for 2021 actual are accurate relative to our books.

### Trails For All

Budget - 2021 (updated YTD 9/8/21)

	12/31/2019	12/31/2020		
Account Description	2019 Actual	2020 Actual	2021 Budget	2021 Actual
Direct Public Support - Individual Contributions	513.00	973.00	1,000.00	465.00
Direct Public Support - Corporate Contributions	2,000.00	1,070.23	1,600.00	212.14
Direct Public Support - Spirit Campaign	2,217.94	4,905.16	4,000.00	5,032.24
Direct Public Support - Event Generated	-	-	-	-
Product Sales	-	804.22	3,850.00	2,498.76
Grants	5,800.00	7,500.00	7,500.00	7,500.00
<b>Total Income</b>	<b>10,530.94</b>	<b>15,252.61</b>	<b>17,950.00</b>	<b>15,708.14</b>
Bank Service Charge	(60.81)	(65.37)	(65.00)	(24.00)
Insurance	(1,493.00)	(1,512.00)	(1,550.00)	
Event/Outreach	(50.00)	(79.00)	(300.00)	
Grant Support/Matching			(500.00)	
Equipment	(728.31)		(700.00)	
Operating Supplies	(58.10)	(40.70)	(100.00)	
Training/Tuition	(24.00)		-	
Travel Expenses	-		-	
SEEK Support	(4,969.50)	(7,500.00)	(7,500.00)	
Trail development expense	-		(500.00)	
Web Hosting Fee	(132.00)	(156.00)	(160.00)	(156.00)
Web Registration	(51.76)			(23.98)
Web Development/Maintenance				(1,200.00)
Mailchimp			(180.00)	
State Fees	(11.00)	(20.00)	(20.00)	(20.00)
PO Box Rental/Postage				(80.80)
Printing/Shirts/Collateral	(52.00)	(1,461.65)	(2,250.00)	(3,698.07)
Advertising	(120.00)		(200.00)	(400.00)
<b>Total Expenses</b>	<b>(7,750.48)</b>	<b>(10,834.72)</b>	<b>(14,025.00)</b>	<b>(5,602.85)</b>
<b>Net Cash</b>	<b>2,780.46</b>	<b>4,417.89</b>	<b>3,925.00</b>	<b>10,105.29</b>
			Projected net	Actual net

## Balance Sheet

### Trails For All

As of Aug 31, 2021



ACCOUNTS	Aug 31, 2021
<b>Assets</b>	
Total Cash and Bank	\$17,838.06
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
<b>Total Assets</b>	<b>\$17,838.06</b>
<b>Liabilities</b>	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
<b>Total Liabilities</b>	<b>\$0.00</b>
<b>Equity</b>	
Total Other Equity	\$0.00
Total Retained Earnings	\$17,838.06
<b>Total Equity</b>	<b>\$17,838.06</b>

# Profit and Loss

## Trails For All

Date Range: Aug 01, 2021 to Aug 31, 2021



ACCOUNTS	Aug 01, 2021 to Aug 31, 2021
<b>Income</b>	
Sales	\$1,550.00
<b>Total Income</b>	<b>\$1,550.00</b>
<b>Cost of Goods Sold</b>	
T-Shirts for Resale	\$388.00
<b>Total Cost of Goods Sold</b>	<b>\$388.00</b>
<b>Gross Profit</b>	<b>\$1,162.00</b>
As a percentage of Total Income	74.97%
<b>Operating Expenses</b>	
Advertising	\$400.00
Contract Services	\$23.98
Printing and Reproduction	\$1,058.24
<b>Total Operating Expenses</b>	<b>\$1,482.22</b>
<b>Net Profit</b>	<b>-\$320.22</b>
As a percentage of Total Income	-20.66%

## Bank Statement – August 2021, Only Kirkpatrick Bank



PO Box 2850  
Edmond, OK 73083






RETURN SERVICE REQUESTED

TRAILS FOR ALL  
PO BOX 1063  
WESTCLIFFE CO 81252-1063

**Statement Ending 08/31/2021**

Page 1 of 4

### Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

### Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$17,838.06

### SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

#### Account Summary

Date	Description	Amount
07/31/2021	Beginning Balance	\$18,158.28
	2 Credit(s) This Period	\$1,550.00
	5 Debit(s) This Period	\$1,870.22
08/31/2021	Ending Balance	\$17,838.06

\*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT. \*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

FINANCE CHARGES ARE COMPUTED BY APPLYING THE PERIODIC RATE TO THE "DAILY BALANCE" OF YOUR ACCOUNT INCLUDING CURRENT TRANSACTIONS. TO GET THE "DAILY BALANCE" WE TAKE THE BEGINNING BALANCE OF YOUR ACCOUNT EACH DAY, ADD ANY NEW ADVANCES AND SUBTRACT ANY PAYMENTS OR CREDITS AND UNPAID FINANCE CHARGES NOT CONSIDERED PAST DUE. THIS GIVES US THE DAILY BALANCE.

#### Deposits

Date	Description	Amount
08/18/2021	REGULAR DEPOSIT	\$250.00

#### Other Credits

Date	Description	Amount
08/10/2021	MOBILE DEPOSIT	\$1,300.00

#### Electronic Debits

Date	Description	Amount
08/04/2021	XX9278 PURCHASE NAME-CHEAP.COM PHOENIX AZ 05433288 153356	\$23.98
08/10/2021	XX9278 PURCHASE SQ * CRESTONE GRA Silver Cliff CO 87787072 204205	\$280.80
08/16/2021	XX9278 PURCHASE SPORTSWEAR GRAPH FORT WORTH TX 11600047 443766	\$388.00
08/16/2021	XX9278 PURCHASE MIXAM.COM 2029009004 MA 72643320 688524	\$777.44

#### Checks Cleared

Check Nbr	Date	Amount
1002	08/16/2021	\$400.00



**Bank Activity Receipts – August 2021**

**KIRKPATRICK BANK** **DEPOSIT** VERSATED 013002  
CHECK ONE  
 Aug. 18, 2021  CHECKING  SAVINGS  MONEY MARKET   
 Today's Date  
 Trails For All  
 Customer Name (Please Print)  
 Address  
 X  
 Sign Here (if cash is received from this deposit)  
**DEPOSIT**  
 CASH ▶ 250.00  
 CHECK ▶ .  
 TOTAL FROM OTHER SIDE ▶ .  
 SUBTOTAL ▶ .  
 CASH BACK ▶ .  
 \$ 250.00  
 011 2037012900  
 ⑆54 ⑆0 2000 ⑆⑆ 2037012900 ⑆ 011

Aug 10, 2021	MOBILE DEPOSIT	1,300.00
--------------	----------------	----------

(no visual record)

**TRAILS FOR ALL** 1002  
 Aug 2, 2021 88-146/1030  
 Date  CHECK  MONEY ORDER  
 Pay to the Order of Wet Mountain Broadcasting Corp \$400.00  
Four Hundred and 00/100 Dollars  
**KIRKPATRICK BANK**  
 P.O. BOX 2050, EDMOND, OK 73001  
 (405) 341-6222  
 For Trails For All Underwriting [Signature] Treasurer  
 ⑆0300 ⑆4691 ⑆002 2037012900 ⑆

**All electronic debits shown on statement made with debit card**