

**Trails For All (TFA) Meeting Minutes**  
**April 13, 2021, 5:30 pm, Monthly Board Meeting**  
**Virtual Meeting via Zoom**  
**Board Approved: May 11, 2021**

**a) Board Members Present**

John Anderson (JA)	Herb Kober (HK)	Kate Vickery (KV)	Paul Parsons (PP)
Janet Smith (JS)	Chuck Ziehr (CZ)	Mark Dembosky (MD)	

**b) Board Members Absent**

None

**c) Others present**

Rob Bidner, Andrew Todd (AT), Jeff Outhier

Secretary Note: President PP scheduled this meeting as virtual due to Corona Virus social restrictions.

**Consent agenda:**

1. March 9, 2021 Board Meeting Minutes approval
2. March 2021 Treasurer's report approval

JS moved and JA seconded that the consent agenda be approved; it passed unanimously.

**Discussion Items/Reports:**

1. Election of Board of Directors

JS nominated Paul Parsons, Chuck Ziehr, and Andrew Todd for a three-year term starting April 13, 2021. HK seconded the nominations. All three were elected unanimously.

JS nominated Kate Vickery to a one-year term to complete Mark Dembosky's term; HK seconded, and KV was elected unanimously.

[Note: Patty Daulton has initially agreed to be nominated for this position, but a new job obligation necessitated that she decline.]

2. Decision regarding selection of new web designer

JS moved and AT seconded the following motion:

Contract with Flipcause to be the new web designer for TFA. Authorize HK (treasurer) to sign the contract for \$100 per month after a 60-day free trial. Authorize HK to use his credit card for this expense (until it's possible to use the new TFA account with Kirkpatrick Bank), and authorize HK to decide if we continue with the contract after the 60-day trial.

The motion passed with 6 yes and 1 abstention. [KV abstained from voting due to conflict of interest with her job with Salesforce, but was in support of the motion.]

On April 14 HK clarified that the \$100/month fee was to be paid in an annual payment of \$1,200.

HK will report back to the board at the end of the 60-day free trial. AT volunteered to assist HK with the learning curve using Flipcause because of his experience with the software.

3. Trail Guide Report

JS provided the written summary and HK completed the maps for Comanche and Venable Trails. PP has supplied a summary for Horn Creek Trail. HK reported that it was not possible to incorporate all the feedback that he has received into the first edition of the trail guide. The trails are currently listed alphabetically in the table of contents. It was suggested that a page be added to show the trails by various other groupings such as difficulty, distance, and starting (access) point. Herb's goal is to have the final draft of the guide by next board meeting and into Tom's store by the beginning of June.

4. Bike Trails Planning Committee Report

None, due to no committee meeting on April 12, 2021

5. Trail maintenance report

CZ provided the following report of the discussion that he had with Jeff Outhier on March 26, 2021:

"Trail Maintenance: I met with Jeff Outhier on March 26 regarding the up-coming trail maintenance season. I will summarize the main points of that meeting and answer any questions that you may have at the Zoom meeting.

1. The USFS has yet to decide when (if) volunteer groups can go into the forest for trail maintenance. He assumes this decision will be positive and should be coming rather soon, and he will let us know.
2. His boss in Canon City has decided that TfA must complete a new Volunteer Service Agreement. Jeff hopes to meet with Paul soon to obtain the appropriate signatures on the appropriate forms so that the agreement will be in place when permission is given to begin trail maintenance.
3. The primary trails that he would like TfA to provide maintenance on are:
  1. Rudolph (trail 1327) in the Wets, particularly the lower portion of the trail which has a lot of small aspen growth (following the Junkins fire). The Rudolph Mountain Trail can be accessed from the new South Hardscrabble Trailhead which he planned to open April 1. This TH can be accessed via CO 96 to CR 387 (road to Beulah) and then CR 386 which was closed due to erosion from the Junkins fire. The new South Hardscrabble Trail head is less than a half mile from the Rudolph Trail and is a couple of mile up CR 386 from CR 387. This trail maintenance should be able to be done in late Spring.
  2. Cottonwood (trail 1344) in the Sangres. This trail received quite a bit of work prior to the fish re-stocking a couple of years ago; so it shouldn't need too much work--probably mostly removal of deadfalls from this winter.
  3. Comanche (trail 1345) in the Sangres. TfA worked this trail up to the switchbacks a couple of years ago; so removal of deadfalls is likely the main task.
  4. Venable (trail 1347) in the Sangres. This was our first trail maintenance last year; so new deadfalls will likely be the major task.
4. Other possibilities include working with (or observing) one of the following efforts:
  1. Mile High Youth Corps will be working September 7-16. Sept. 7-10 will be focused on Newlin Creek Trail (trail 1335) in the Wets. Megan Lynch will lead this effort while Jeff is out of town. They will be removing a washed-out bridge and clearing up higher than we worked last fall. Sept. 11-16 (Jeff will be back) will focus on Mason Gulch and Babcock Hole Trails (trails 1363 and 1364); both accessed off CR 388 out of Wetmore. Jeff thought it would be useful and interesting for a few TfA folks to join one or both of these efforts. The Youth Corps has been funded through the Cares Act.

2. Jeff and Jess will be working on re-opening the top end of Millset Trail in the Wets (trail 1317) where it intersects with FSR 369 (Greenhorn Mountain Road). TFA could help with daylighting this trail.
3. The Rocky Mountain Field Institute will have a crew most of the summer in the South Colony basin working on the 14ers there. This has been funded through the Find Your Fourteener Initiative. They will be doing some fairly high-level trail maintenance and trail building. Some TFA folks might want to observe some of this work.
5. Jeff hopes that the Back Country Horsemen will work on the Lakes of the Clouds Trail.
6. Jeff has some funds that he plans to use to buy more Katana Boy saws and/or replacement blades."

Jeff reported that still no decision has yet been made by the USFS regarding if or when volunteers would be allowed into the forest to help with trail maintenance. MD asked if more cross-cut saw training could be provided to TFA volunteers; Jeff hoped this would be possible depending on timing. Our current volunteer's cross-cut training will probably expire this year (3 yr. certification).

6. Merchandise update

KV had sent the following report to the Board via email on April 11, 2021:

### Merchandise - winter 2020/21

ENTER START DATE		
15-Nov-2020		
ENTER END DATE		
11-Apr-2021		
Report based on Order Date		
REFRESH		
ON		

SALES	PURCHASE
<b>12</b> Sales Qty	<b>0</b> Purchase Qty
<b>306.25</b> Sales Amount (excl tax)	<b>0</b> Purchase Amount (excl tax)
<b>0</b> Sales Tax	<b>0</b> Tax
<b>0</b> Qty Returned from Customer	<b>0</b> Qty Returned to Supplier
<b>105.75</b> Discount Amt Given	
<b>0</b> Other Charges	<b>0</b> Shipping
<b>PROFIT</b>	
<b>105.75</b> Gross Profit	

Legend:

Sales Amount = total income (profit + cost of goods sold) to TfA for the report date range (from All The Range and individual sales)

Discount Amount Given = commission earned by All The Range

Purchase Amount = cost of merchandise ordered

Profit = profit (above cost) earned by TfA for merchandise sold in the report date range. Profit does NOT reflect outstanding inventory cost.

**Due from Tom: \$306.25-\$105.75=\$200.50**

## Merchandise - all time

ENTER START DATE <input type="text" value="01-Jun-2020"/>		
ENTER END DATE <input type="text" value="11-Apr-2021"/>		
<i>Report based on Order Date</i>		
REFRESH <input type="button" value="ON"/>		
	<b>SALES</b>	<b>PURCHASE</b>
	<b>46</b> <small>Sales Qty</small>	<b>100</b> <small>Purchase Qty</small>
	<b>1108.47</b> <small>Sales Amount (excl tax)</small>	<b>1174.3</b> <small>Purchase Amount (excl tax)</small>
	<b>0</b> <small>Sales Tax</small>	<b>0</b> <small>Tax</small>
	<b>0</b> <small>Qty Returned from Customer</small>	<b>0</b> <small>Qty Returned to Supplier</small>
	<b>335.52</b> <small>Discount Amt Given</small>	
	<b>0</b> <small>Other Charges</small>	<b>40</b> <small>Shipping</small>
	<b>PROFIT</b>	
	<b>463.02</b> <small>Gross Profit</small>	

Legend:

Sales Amount = total income (profit + cost of goods sold) to TfA for the report date range (from All The Range and individual sales)

Discount Amount Given = commission earned by All The Range

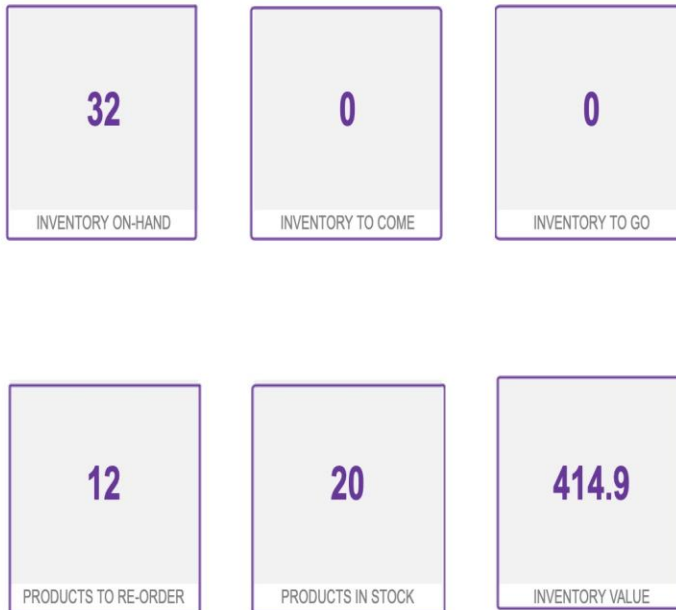
Purchase Amount = cost of merchandise ordered

Profit = profit (above cost) earned by TfA for merchandise sold in the report date range. Profit does NOT reflect outstanding inventory cost.

## Current Inventory

## INVENTORY

*based on expected date*



HK recommended that we re-stock over the summer months and authorize up to a \$1,000 inventory. KV will present a merchandise order to PP with a few weeks and approval could be handled via email.

### 7. SEEK

PP talked with Tom Dimler about the possibility of a SEEK program this summer. The idea is still under consideration and possible dates are being considered.

### 8. Bank Account

HK reported that finalizing the new bank account with Kirkpatrick Bank required that formal approval had been granted by the Board. Approved minutes are needed to confirm this. CZ will get the approved minutes to HK immediately.

**Next Meeting:** Tuesday, May 11, 2021 at 5:30 pm MDT.

**Adjournment:** PP adjourned the meeting at 6:51 pm.

Minutes prepared by:



Chuck Ziehr, Secretary, Trails for All Board of Directors

## Treasurer's Report, March 2021

Dear Board,

Income in March consisted of the late 2020 Spirit Campaign contribution from Salesforce (thanks Kate!). Our only expense was the bank maintenance fee. Our March 2021 cash flow was as follows;

Beginning Balance -	18973.65
Income -	500.00 (Spirit Campaign Salesforce)
Expenses -	6.00 (bank maintenance fee)
Ending Balance -	19467.65

### Treasurer Action Items in March

Banking Move to Kirkpatrick Bank – No action was taken in March. Once I receive an approved copy (required for the application) of last month's board meeting minutes I will move forward with making the transition to Kirkpatrick bank.

Attached for your review are the following documents;

- TFA 2021 Budget Summary
- TFA March 2021 Balance Sheet
- TFA March 2021 P/L Statement
- TFA March 2021 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

## 2021 Budget Status

The dollar amounts shown for 2021 actual are accurate relative to our books.

<b>Trails For All</b>				
<i>Budget - 2021 (updated YTD 4/6/21)</i>				
	12/31/2019	12/31/2020		
Account Description	2019 Actual	2020 Actual	2021 Budget	2021 Actual
Direct Public Support - Individual Contributions	513.00	973.00	1,000.00	200.00
Direct Public Support - Corporate Contributions	2,000.00	1,070.23	1,600.00	212.14
Direct Public Support - Spirit Campaign	2,217.94	4,905.16	4,000.00	3,482.24
Direct Public Support - Event Generated	-	-	-	-
Product Sales	-	804.22	3,850.00	358.50
Grants	5,800.00	7,500.00	7,500.00	7,500.00
<b>Total Income</b>	<b>10,530.94</b>	<b>15,252.61</b>	<b>17,950.00</b>	<b>11,752.88</b>
Bank Service Charge	(60.81)	(65.37)	(65.00)	(18.00)
Insurance	(1,493.00)	(1,512.00)	(1,550.00)	-
Event/Outreach	(50.00)	(79.00)	(300.00)	-
Grant Support/Matching	-	-	(500.00)	-
Equipment	(728.31)	-	(700.00)	-
Operating Supplies	(58.10)	(40.70)	(100.00)	-
Training/Tuition	(24.00)	-	-	-
Travel Expenses	-	-	-	-
SEEK Support	(4,969.50)	(7,500.00)	(7,500.00)	-
Trail development expense	-	-	(500.00)	-
Web Hosting Fee	(132.00)	(156.00)	(160.00)	-
Web Registration	(51.76)	-	-	-
Web Development/Maintenance	-	-	-	-
Mailchimp	-	-	(180.00)	-
State Fees	(11.00)	(20.00)	(20.00)	-
Printing/Shirts/Collateral	(52.00)	(1,461.65)	(2,250.00)	-
Advertising	(120.00)	-	(200.00)	-
<b>Total Expenses</b>	<b>(7,750.48)</b>	<b>(10,834.72)</b>	<b>(14,025.00)</b>	<b>(18.00)</b>
<b>Net Cash</b>	<b>2,780.46</b>	<b>4,417.89</b>	<b>3,925.00</b>	<b>11,734.88</b>
			Projected net EOY 2021	Actual net YTD 2021

## Balance Sheet

### Trails For All

As of Mar 31, 2021



#### ACCOUNTS

Mar 31, 2021

#### Assets

Total Cash and Bank  
 Total Other Current Assets  
 Total Long-term Assets

#### Total Assets

#### Liabilities

Total Current Liabilities  
 Total Long-term Liabilities

#### Total Liabilities

#### Equity

Total Other Equity  
 Total Retained Earnings

#### Total Equity

Balance Sheet - Trails For All  
 As of Mar 31, 2021



## Profit and Loss

### Trails For All

Date Range: Mar 01, 2021 to Mar 31, 2021



ACCOUNTS	Mar 01, 2021 to Mar 31, 2021
<b>Income</b>	
Direct Public Support – Corporate Contributions	\$500.00
<b>Total Income</b>	<b>\$500.00</b>
<b>Total Cost of Goods Sold</b>	
	<b>\$0.00</b>
<b>Gross Profit</b>	
As a percentage of Total Income	100.00%
<b>Operating Expenses</b>	
Bank Service Charge	\$6.00
<b>Total Operating Expenses</b>	<b>\$6.00</b>
<b>Net Profit</b>	
As a percentage of Total Income	98.80%



## Bank Statement



500 Ygnacio Valley Road • Suite 130  
Walnut Creek, CA 94596

Trails for All  
5555 County Road 255  
Westcliffe CO 81252-9599

Page 1 of 1  
Account Number: 5010004898  
Period: 03/01/21 - 03/31/21  
Images: 0

<b>COMMERCIAL CHECKING(FSBC)</b>	<b>5010004898</b>
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### Summary of Activity Since Your Last Statement

Beginning Balance	3/01/21	\$18,973.65
Deposits / Misc Credits	1	\$500.00
Withdrawals / Misc Debits	1	\$6.00
Ending Balance	3/31/21	\$19,467.65
Service Charge		6.00
Average Balance		19,118
Average Collected Balance		19,118
Minimum Balance		18,973

### DEPOSITS AND OTHER CREDITS

Date	Amount	Activity Description
3/23	500.00	Deposit

### OTHER DEBITS AND WITHDRAWALS

Date	Amount	Activity Description
3/31	6.00	Maintenance Fee

### DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
3/23	19,473.65	3/31	19,467.65		

Bank Activity Receipts

**UNITED BUSINESS BANK** **CHECKING DEPOSIT**

DATE 3/23/21  CASH  500.00

NAME Trails for All DEPOSITED 1873 500.00

SIGN HERE FOR CASH RECEIVED (IF REQUIRED) SUB TOTAL ▶

ACCOUNT NUMBER \* 5010064890 NET DEPOSIT \$ 500.00

LEFT CASH RECEIVED ▶

⑆ 5010064890 ⑆ Please give me itsly about a dozen deposits thank

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A TWO-TONE COLORED BACKGROUND AND MICROPRINTS IN THE BORDER

WET MOUNTAIN VALLEY COMMUNITY FOUNDATION, INC. PO BOX 718 WESTCLIFFE, CO 81252

UNITED BUSINESS BANK 102 S ADAMS BLVD. WESTCLIFFE, CO 81252

1873 95-5781211

2/28/2021

PAY TO THE ORDER OF Trails for All \$ \*\*500.00

Five Hundred and 00/100 \*\*\*\*\* DOLLARS

Trails for All  
5555 Cty Rd 255  
Westcliffe, CO 81252

MEMO

*Nancy Bradwell*  
AUTHORIZED SIGNATURE

⑆001873⑆ ⑆12116378⑆ 024406⑆