

Trails For All (TFA) Meeting Minutes
April 12, 2022, 5:30 pm, Monthly Board Meeting
In-Person Meeting and via Zoom
Board Approved: May 10, 2022

a) Board Members Present

Paul Parsons (PP) Janet Smith (JS) John Anderson (JA) Andrew Todd (AT)
Kate Vickery (KV)

b) Board Members Absent

Herb Kober (HK) Chuck Ziehr (CZ)

c) Others Present

Megan Lynch (ML), Karen Foley (KF), Rob Bidner (RB), Sally Strom (SS)

Secretary Note: President PP scheduled this meeting in person in the San Isabel Land Protection Trust conference room and via Zoom.

Consent Agenda:

1. Approval of Minutes (CZ)

2. Approval of Treasurer's Report (HK)

KV moved and JA seconded that the consent agenda be approved; it passed unanimously.

Reports, Discussion, Decisions:

1. Board of Director Election. Karen Foley and Sally Strom gave introductions on why they want to be on the board. JS moved and KV seconded that Karen and Sally be elected as new board members. There was no discussion, and the vote was unanimous. PP gave a send-off for KV and JA who are completing their terms on the board.

2. NCCC Application. There was discussion about TFA not getting the NCCC crew and our application. PP said it failed because of camping arrangements and project duration.

- No shower access, too many people per tent; they would have preferred a more traditional housing arrangement.
- NCCC was looking for a 12+ week project, and they would only consider 6-7 week projects at a minimum.
- AT suggested we ask for a list of approved projects to see what they are looking for to help determine if we will even apply again. PP will communicate with NCCC about this and will ask them to update their guidelines (which stated 3-12 week projects were acceptable).
- KF suggested we pursue grants from GOCO to fund a Rocky Mountain Youth Corps crew instead next year.
- AT suggested we have our own camp-out at Rudolph Mountain Trail for multiple workdays.

3. Summer 2022 Plans.

- Country for Horsemen have trail maintenance workdays scheduled with USFS June 18th-20th.
- Leave No Trace may provide hot spot training; details are still being worked out, but it will probably be at the bowling alley and might be two days.

4. Hiking Guide Committee Report.

HK sent the following report to the board via email on April 8, 2022.

“This is a report on the outcomes of the TfA Hiking Guide Steering Committee meeting which occurred Wednesday, March 30th. These recommendations require board approval before any action will be taken.

Hiking Guide Edition 1 Ordering - We recommend ordering 200 copies of the first edition. Tom/Taurin feels there will be no problem selling at least this quantity. They also are planning to have a TfA focused display in the new store which will showcase all of our items.

Single Sheet Format - Attached is a concept of the single sheet format we the committee has agreed to. Basically, we will take the front end of each trail summary in the hiking guide and put it on the front of the sheet, and do an enlarged map on the back of the sheet. The intent is not to rewrite anything, just use what we have written to roll over into the single sheets. Obviously, we may need to adjust the first paragraph from the original hiking guide writeup on some of the trail summaries, but these adjustments will only go into next year's edition. Shelly Larson has volunteered to use her wonderful skills to come up with a new look for us - something that we will use on the single sheets and hopefully roll over into the hiking guide design. If she is able to send her version before the meeting, I will forward it to you.

Single Sheet Production List - Creation plan for single sheet write-ups involves focusing initially on currently document trails, starting with;

Bartlett Around Greenhorn	Comanche
Greenhorn Peak	Lake of the Clouds
Music Pass	Newlin Creek
Sand Creek Lakes	South Colony Lakes
Venable Lakes	

And, we should create a single sheet write up for Goodwin Lakes, which will be documented in full soon by HK.

Single Sheet Pricing - the committee has agreed that pricing for the single sheet writeups should be in the \$2-\$3 price range. A quick check on the printing price puts our cost at about \$70 for 200 copies printed on 110 lb cover stock. We will need to fine tune this as we get the first versions created.”

JS moved and KV seconded a motion to approve the committee recommendations. Discussion: SS inquired about the type of paper used in the hiking guide. Durability of the paper was described as being better than standard print paper. The motion passed unanimously.

5. Creation of a new brochure with funds from the tourism board.

- Original motion would approve 2 tourism board members to make the brochure and which TfA would approve before it is published.
- Motion is reframed to add “This assumes no cost to TfA. If there would be a cost to TfA, HK will return with any dollar amounts and the motion would be voted on again.”
 - Motion to vote on the above wording.
 - Motion put forward by KV; JS seconds.

- No discussion and voted yes unanimously.
- Main information would stay the same and updates would include current accomplishments and the hiking guide: Chuck's trail stats, advertising where the hiking guide can be found, include a "call-to-action" to get people involved and to donate.

6. PP mentioned Chuck's email about a webinar on Thursday @ 11am related to trails.

7. Merchandise. KV had no report.

8. Future agenda item. KV suggested that we discuss SEEK, its grant money, and its future.

9. Dinner to send-off Katie and John. AT offered to host at his cabin. Could happen soon but might be as late as June or July. We want to make sure everyone can attend and need to find a date that works.

10. PP asked Sally about her impressions of her first board meeting.

Next Meeting: Tuesday, May 10, 2022 at 5:30 pm MT in-person at SILPT and via Zoom.

Adjournment: PP adjourned the meeting.

Minutes recorded by: Rob Bidner (and edited by Chuck Ziehr, Secretary, Trails for All Board of Directors)

Treasurer's Report, March 2022

Dear Board,

We had no expenses for March, and income was limited to a deposit from Amazon Smile.

Beginning Balance -	26083.35
Income -	37.17
Expenses -	0.00
Ending Balance -	26120.52

Treasurer Action Items in March

The 990-N form was submitted to the IRS in the first week of March. This satisfies federal tax reporting requirements.

Hiking Guide Steering Committee – reported under separate cover.

Attached for your review are the following documents;

- TFA 2022 Budget Summary
- TFA March 2022 Balance Sheet
- TFA March 2022 P/L Statement
- TFA March 2022 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

2021 Budget Status

The dollar amounts shown for 2022 actual are accurate relative to our books.

Trails For All

Budget - 2022 (updated 4/10/22)

	12/31/2020	12/31/2021		
Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Actual
Direct Public Support - Individual Contributions	973.00	465.00	500.00	
Direct Public Support - Corporate Contributions	1,070.23	462.14	500.00	37.17
Direct Public Support - Spirit Campaign	4,905.16	5,032.24	5,215.86	5,215.86
Direct Public Support - Event Generated			-	
Product Sales	804.22	7,157.26	8,500.00	75.00
Grants	7,500.00	7,500.00	7,500.00	7,500.00
Total Income	15,252.61	20,616.64	22,215.86	12,828.03
Bank Service Charge	(65.37)	(24.00)	-	
Insurance	(1,512.00)	(1,573.00)	(1,600.00)	
Event/Outreach	(79.00)		(300.00)	
Grant Support/Matching			(500.00)	
Equipment			(500.00)	
Operating Supplies	(40.70)		(100.00)	
Training/Tuition/Event Registration		(135.00)	(300.00)	
Travel Expenses			-	
SEEK Support	(7,500.00)		(7,500.00)	
Trail development expense			(2,000.00)	
Web Hosting Fee	(156.00)	(156.00)	-	
Web Registration		(23.98)	(25.00)	
Web Development/Maintenance		(1,200.00)	(1,200.00)	
Mailchimp/Flippcause			(180.00)	
State Fees	(20.00)	(20.00)	(20.00)	
PO Box Rental/Postage		(98.51)	(74.00)	6.72
Printing/Shirts/Collateral	(1,461.65)	(3,923.07)	(5,200.00)	
Advertising		(400.00)	(400.00)	
Total Expenses	(10,834.72)	(7,553.56)	(19,899.00)	6.72
Net Cash	4,417.89	13,063.08	2,316.86	12,834.75
		Actual net YTD 2021	Projected net EOY 2022	Actual net YTD 2022



Trails for All

Balance Sheet

Trails For All

As of Mar 31, 2022



ACCOUNTS	Mar 31, 2022
Assets	
Total Cash and Bank	\$26,120.52
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$26,120.52
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$26,120.52
Total Equity	\$26,120.52

Profit and Loss

Trails For All

Date Range: Mar 01, 2022 to Mar 31, 2022



Mar 01, 2022
to Mar 31, 2022

ACCOUNTS

ACCOUNTS	Mar 01, 2022 to Mar 31, 2022
Income	
Direct Public Support – Corporate Contributions	\$37.17
Total Income	\$37.17
Total Cost of Goods Sold	\$0.00
Gross Profit As a percentage of Total Income	\$37.17 100.00%
Total Operating Expenses	\$0.00
Net Profit As a percentage of Total Income	\$37.17 100.00%

Bank Statement – March 2022



Trails for All



KIRKPATRICK BANK

Member FDIC

PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Statement Ending 03/31/2022

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Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$26,120.52

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

Date	Description	Amount
03/01/2022	Beginning Balance	\$26,083.35
	1 Credit(s) This Period	\$37.17
	0 Debit(s) This Period	\$0.00
03/31/2022	Ending Balance	\$26,120.52

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.
*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Electronic Credits

Date	Description	Amount
03/03/2022	AmazonSmil AMZN118JNITY payments.amazon.com ID#3M7055TBJ3HIEHU	\$37.17

Daily Balances

Date	Amount
03/03/2022	\$26,120.52

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Bank Activity Receipts – March 2022

Date ▾	Description ⇅	Debit ⇅	Credit ⇅	Balance
● Mar 03, 2022	AmazonSmil AMZN118JNITY payments.amazon.com ID#3M7055TBJ3HIEHU		37.17	26,120.52

All electronic debits shown on statement made with debit card