

**Trails For All (TFA) Meeting Minutes**  
**May 11, 2021, 5:30 pm, Monthly Board Meeting**  
**Virtual Meeting via Zoom**  
**Board Approved as amended: June 8, 2021**

**a) Board Members Present**

John Anderson (JA)	Herb Kober (HK)	Kate Vickery (KV)	Paul Parsons (PP)
Janet Smith (JS)	Chuck Ziehr (CZ)	Andrew Todd (AT)	

**b) Board Members Absent**

Paul Parson

**c) Others present**

Karen Foley, Rob Bidner, Jeff Outhier (JO), Greg Smith (GS)

Secretary Note: President PP scheduled this meeting as virtual due to Corona Virus social restrictions. Janet Smith (Vice President) chaired the meeting in the absence of Paul Parsons.

**Consent agenda:**

1. April 13, 2021 Board Meeting Minutes approval
2. April 2021 Treasurer's report approval
3. Merchandise order

CZ moved and JA seconded that the consent agenda be approved; it passed unanimously.

**Discussion Items/Reports:**

1. Trail Guide

There was discussion as to whether to go with Smart Press or Mixam for printing. HK reported that with shipping 100 copies would be about \$800. KV moved and CZ seconded to authorize HK to decide on the printer and to spend up to \$800 for 100 copies. The motion passed unanimously. [Correction at June 8 board meeting: JS moved and HK seconded that the board approved up to \$900 for the guide.]

2. Trail Maintenance

Jeff Outhier reported that the USFS has not yet decided to allow volunteer group to provide trail maintenance, but he expected the decision soon. JO has purchased some new Silky saws. JO noted that all gates to the forest are open. CZ suggested that our first workday to be on the Rudolph Mountain Trail in early June. JO will mark the beginning section of the trail that has been obliterated by runoff from the burn scar before our workday. JO asked TFA to work on Rudolph, Cottonwood, Comanche, and Venable Trails this year. Jess Franta (USFS) will concentrate on Goodwin, Dry, and Horn Creek. There is now a year-round fire ban in the South Colony Basin. If people are observed ignoring the fire ban, TFA volunteers are to appeal to "the authority of the resource" as noted by Leave No Trace. AT reported he encountered someone target practicing with a firearm near the Horn Creek Trail; JO said that such activity should be reported to the county sheriff and to USFS. JO will be stressing the following with trailhead signage: no shooting within 150 yards of a trail, keep dogs under control, dispose of human waste properly, and 14-day camping limit. CZ asked about workdays on

weekdays and weekends; it was suggested that we try both. KV suggested a weekend workday in conjunction with a star party. AT noted that Flipcause (website) has a volunteer tool.

### 3. Bank Account

HK reported that the TfA account has been completely transferred to the Kirkpatrick Bank. Additional signers to the account need to stop by the bank to fill out a form and show an ID. KV moved and AT seconded a motion that PP, JS, and HK are the board members authorized to sign on the bank account; the motion passed unanimously.

### 4. Outside group funding for trail building and repair

AT asked if TfA should seek outside funding to support an outside group to provide trail maintenance. JO noted that USFA on has money only for him and Jess Franta. JO noted that the Sangre de Cristo stewardship crew that will work in South Colony this year is funded by the National Forest Foundation (?); he suggested that TfA contact Emily Olsen of the National Forest Foundation to explore funding options. CZ suggested that TfA might serve as conduit for funding, but we had hesitated to seek such funding in the past due to lack of personnel/volunteers. KV suggested that we look at a variety of options. No formal action was taken on this matter.

### 5. Bike Trails Planning Committee Report

GS reported that Luke Svare and Fletcher Jacobs are willing to come to Westcliffe to speak to the planning committee and to TfA. They suggested getting hunting, fishing, and ranching interests involved. There were 13 planning grant applications last year, and only one was funded (so competition is significant). HK suggested seeking more community interest by promoting biking on our Facebook page. GS suggested a joint community event on August 14 with Sustainable Ways and Trails for All. This received positive input, but no official decision was made.

### 6. SEEK

There was no specific information regarding a SEEK educational event for youth this summer. We still have \$7,500 set aside for SEEK. The question was asked about how long we could continue to carry these funds for SEEK, but no one knew the answer.

### 7. Flipcause website

HK reported that we are waiting for Flipcause to move our existing website into their format. HK and AT will have access code to the new Flipcause-generated website. There will be a donation option in the new website. KV suggested that a feedback file be setup on our Google drive to give feedback about the new website. It was suggested that the new website be “kicked-off” with announcements in the Tribune, on Facebook, and in the newsletter.

**Next Meeting:** Tuesday, June 8, 2021 at 5:30 pm MDT.

**Adjournment:** JS adjourned the meeting at 7:00 pm.

Minutes prepared by: 

Chuck Ziehr, Secretary, Trails for All Board of Directors

---

## Treasurer's Report, April 2021

Dear Board,

April financial activity was limited primarily to our monthly bank fee.

Beginning Balance -	19467.65
Income -	0.26 (Flipcause test deposits)
Expenses -	6.00 (UBB bank maintenance fee)
Ending Balance -	19461.91

### Treasurer Action Items in April

Banking Move to Kirkpatrick Bank – This has been completed. An initial deposit to Kirkpatrick Bank of \$10,000.00 was made April 23<sup>rd</sup>, 2021, and the remaining balance of \$9,461.64 was removed from United Business Bank (UBB) and deposited to Kirkpatrick on May 4<sup>th</sup>, 2021. The UBB account was closed on May 4<sup>th</sup> as well. Unfortunately, UBB removed all access to statements online, so the April UBB statement will not be shown in this report. The Kirkpatrick April statement shows the initial deposit of \$10,000.00, and I have included a screenshot from our account showing the May 4<sup>th</sup> deposit.

I have received checks and a debit card from Kirkpatrick. The debit card is in the names of Trails for All, Herbert Kober, so I am the only person who can use the debit card I have in hand. I have not asked this of the bank yet, but I imagine debit cards could be provided to other signers as we add them, but we should discuss how many debit cards we need to have out there. Regarding the card I have, I think our standard policy applies (pre-approval for expenses), but perhaps we can make an exception for certain recurring expenses, such as Colorado state registration fees. We have already approved me paying those without preapproval, but at this time I still have to expense those. Approving me to use the debit card for those expenses would remove the expense reimbursement part of it.

Colorado Non-Profit 2020 Financial Report/Registration Renewal – I have completed, submitted, and paid the registration for this annual report, which is attached as a separate document to this email. The fee was \$10.00. An expense report will be submitted for reimbursement.

IRS 2020 Form 990-N Filing – I have completed and submitted the IRS Form 990-N annual filing, which is attached as a separate document to this email. There was no fee associated with this filing.

Attached for your review are the following documents;

- TFA 2021 Budget Summary
- TFA April 2021 Balance Sheet
- TFA April 2021 P/L Statement
- TFA April 2021 Bank Statement

Please let me know if you have any questions or comments.



Regards,  
Herb Kober, Treasurer, Trails For All

## 2021 Budget Status

The dollar amounts shown for 2021 actual are accurate relative to our books.

<b>Trails For All</b>				
<i>Budget - 2021 (updated YTD 5/7/21)</i>				
	12/31/2019	12/31/2020		
Account Description	2019 Actual	2020 Actual	2021 Budget	2021 Actual
Direct Public Support - Individual Contributions	513.00	973.00	1,000.00	200.00
Direct Public Support - Corporate Contributions	2,000.00	1,070.23	1,600.00	212.14
Direct Public Support - Spirit Campaign	2,217.94	4,905.16	4,000.00	3,482.24
Direct Public Support - Event Generated	-	-	-	-
Product Sales	-	804.22	3,850.00	358.76
Grants	5,800.00	7,500.00	7,500.00	7,500.00
<b>Total Income</b>	<b>10,530.94</b>	<b>15,252.61</b>	<b>17,950.00</b>	<b>11,753.14</b>
Bank Service Charge	(60.81)	(65.37)	(65.00)	(24.00)
Insurance	(1,493.00)	(1,512.00)	(1,550.00)	-
Event/Outreach	(50.00)	(79.00)	(300.00)	-
Grant Support/Matching	-	-	(500.00)	-
Equipment	(728.31)	-	(700.00)	-
Operating Supplies	(58.10)	(40.70)	(100.00)	-
Training/Tuition	(24.00)	-	-	-
Travel Expenses	-	-	-	-
SEEK Support	(4,969.50)	(7,500.00)	(7,500.00)	-
Trail development expense	-	-	(500.00)	-
Web Hosting Fee	(132.00)	(156.00)	(160.00)	-
Web Registration	(51.76)	-	-	-
<b>Web Development/Maintenance</b>				
Mailchimp	-	-	(180.00)	-
State Fees	(11.00)	(20.00)	(20.00)	-
Printing/Shirts/Collateral	(52.00)	(1,461.65)	(2,250.00)	-
Advertising	(120.00)	-	(200.00)	-
<b>Total Expenses</b>	<b>(7,750.48)</b>	<b>(10,834.72)</b>	<b>(14,025.00)</b>	<b>(24.00)</b>
<b>Net Cash</b>	<b>2,780.46</b>	<b>4,417.89</b>	<b>3,925.00</b>	<b>11,729.14</b>
			Projected net EOY 2021	Actual net YTD 2021

## Balance Sheet

### Trails For All

As of Apr 30, 2021



ACCOUNTS	Apr 30, 2021
<b>Assets</b>	
Total Cash and Bank	\$19,461.91
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
<b>Total Assets</b>	<b>\$19,461.91</b>
<b>Liabilities</b>	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
<b>Total Liabilities</b>	<b>\$0.00</b>
<b>Equity</b>	
Total Other Equity	\$0.00
Total Retained Earnings	\$19,461.91
<b>Total Equity</b>	<b>\$19,461.91</b>

# Profit and Loss

## Trails For All

Date Range: Apr 01, 2021 to Apr 30, 2021



### ACCOUNTS

Apr 01, 2021  
to Apr 30, 2021

<b>Income</b>	
Sales	\$0.26
<b>Total Income</b>	<b>\$0.26</b>
<b>Total Cost of Goods Sold</b>	
	<b>\$0.00</b>
<b>Gross Profit</b>	
As a percentage of Total Income	<b>\$0.26</b> 100.00%
<b>Operating Expenses</b>	
Bank Service Charge	\$6.00
<b>Total Operating Expenses</b>	<b>\$6.00</b>
<b>Net Profit</b>	
As a percentage of Total Income	<b>-\$5.74</b> -2,207.69%



**Bank Statement – April 2021, Only Kirkpatrick Bank**



PO Box 2850  
Edmond, OK 73083






RETURN SERVICE REQUESTED

TRAILS FOR ALL  
PO BOX 1063  
WESTCLIFFE CO 81252-1063

**Statement Ending 04/30/2021**

Page 1 of 4

**Managing Your Accounts**

-  Address 8 Bassick Place  
Westcliffe, CO 81252
-  Branch Number 719-783-2030
-  Customer Service 405-341-8222 or  
1-866-262-2657
-  Online kirkpatrickbank.com
-  Telephone Banking 405-341-3330 or  
1-866-652-2657

**Summary of Accounts**

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXXX2900	\$10,000.26

**SIMPLY FREE BUSINESS CHECKING-XXXXXXXXX2900**

**Account Summary**

Date	Description	Amount
04/22/2021	<b>Beginning Balance</b>	<b>\$0.00</b>
	3 Credit(s) This Period	\$10,000.26
	0 Debit(s) This Period	\$0.00
04/30/2021	<b>Ending Balance</b>	<b>\$10,000.26</b>

\*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.  
\*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

FINANCE CHARGES ARE COMPUTED BY APPLYING THE PERIODIC RATE TO THE "DAILY BALANCE" OF YOUR ACCOUNT INCLUDING CURRENT TANSCTIONS. TO GET THE "DAILY BALANCE" WE TAKE THE BEGINNING BALANCE OF YOUR ACCOUNT EACH DAY, ADD ANY NEW ADVANCES AND SUBTRACT ANY PAYMENTS OR CREDITS AND UNPAID FINANCE CHARGES NOT CONSIDERED PAST DUE. THIS GIVES US THE DAILY BALANCE.

**Deposits**

Date	Description	Amount
04/23/2021	REGULAR DEPOSIT	\$10,000.00

**Electronic Credits**

Date	Description	Amount
04/26/2021	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE FIRST DEP.\	\$0.12
04/26/2021	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE SECOND DEP.\	\$0.14

## Bank Activity Receipts – April 2021

**KIRKPATRICK BANK** **DEPOSIT** VERGATED PINK

4-23-21 CHECKING  SAVINGS  MONEY MARKET

Today's Date  
Customer Name (Please Print) Trails for All

Address  
X  
Sign Here (If cash is received from this deposit)

DEPOSIT

CASH ▶  
CHECK ▶ 10000.00  
TOTAL FROM OTHER SIDE ▶  
SUBTOTAL ▶  
CASH BACK ▶

011 2637012900 \$ 10000.00

⑆54⑆020002⑆ 2037012900⑆ 0⑆⑆⑆

## Bank Activity Screenshot– Kirkpatrick Bank - April 23<sup>rd</sup> – May 4<sup>th</sup>, 2021

Transactions Print

● Pending    ● Posted    Total debits: -0.00 (0)    Total credits: +19,461.91 (4)

Date	Description	Debit	Credit	Balance
May 04, 2021	REGULAR DEPOSIT		9,461.65	19,461.91
Apr 26, 2021	PAYMENTS FLIPCAUSE INC NTE*FLIPCAUSE SECOND DEP.\		0.14	10,000.26
Apr 26, 2021	PAYMENTS FLIPCAUSE INC NTE*FLIPCAUSE FIRST DEP.\		0.12	10,000.12
Apr 23, 2021	REGULAR DEPOSIT		10,000.00	10,000.00

[help](#)    [Privacy Statement](#)    [Stop Payment Disclosure](#)    [Service Agreement](#)

Member FDIC. Equal Housing Lender 

© 2015-2021 Fiserv, Inc. or its affiliates.