

Trails For All (TFA) Meeting Minutes
May 10, 2022, 5:30 pm, Monthly Board Meeting
In-Person Meeting and via Zoom
Board Approved June 14, 2022

a) Board Members Present

Paul Parsons (PP) Andrew Todd (AT) Sally Strom (SS) Herb Kober (HK)
Karen Foley (KF) Chuck Ziehr (CZ)

b) Board Members Absent

Janet Smith (JS)—attending daughter’s wedding

c) Others Present

Megan Lynch (ML), John Anderson, Bill Keene, Doris Keene

Secretary Note: President PP scheduled this meeting in person in the Colorado Open Lands conference room and via Zoom.

Consent Agenda:

1. Approval of Minutes (CZ)

2. Approval of Treasurer’s Report (HK)

HK moved and AT seconded that the consent agenda be approved; it passed unanimously.

Reports, Discussion, Decisions:

1. Trail Maintenance - CZ will serve as trail maintenance coordinator again this year; he will email past crew leaders to determine which of them will be able to serve in that role again this season. ML reported that the TFA has been approved to set up a camp on Rudolph Mountain Trail in case we decide to schedule a multi-day maintenance. She also reported that Jeff Outhier should be back the first week in June, and Jess Franta started work yesterday. Jeff has assigned Comanche, Venable, Cottonwood, Rudolph and possibly Lion Canyon to TFA for our maintenance work this summer. AT reported a lot of deadfalls on the Rainbow Trail. HK has a knee injury that may prevent him from engaging in trail maintenance. He has sharpened all the loppers.
2. Single Sheet Hiking Guides – HK reported that Shelly Larson will create about a dozen 1-pagers (for free) from information that he will provide; these should be ready in June. AT recommended that water-resistant paper be used; HK said this would probably require a laser printer. HK will continue to research the type of paper to be used.
3. S.E.E.K. – PP reported that Tom Dimler reported that he and Taurin will have the S.E.E.K program again this summer, but on a smaller scale than the first year. SS talked with Kate Vickery and Taurin Jones-Dimler and reported that there will be four Monday sessions in June and July and perhaps a fieldtrip on a Friday in September. Tom has already ordered backpacks for the kids. Taurin will need volunteers to help with transportation and on the hikes. SS and Kate Vickery will try to meet with Taurin again soon. SS asked with background checks are required for volunteers to work with the kids.



4. Dinner Together (TfA Board and spouses) – The date has been set for June 30. There may be as many as 25 attendees. AT, SS, JA, and CZ all offered locations for the dinner. AT will make the location decision and coordinate the event.
5. USFS Events – ML reported that there will be a Leave No Trace workshop on July 15.
6. Managing the TfA Google Shared Drive – KF volunteered to be account administrator, HK & CZ volunteered to be co-administrators or at least to have access to upload files. CZ moved and HK seconded that KF, HK, and CZ serve as co-administrators; the motion passed unanimously. KF will contact Kate Vickery to get her help in making this transition to the new co-administrators.
7. Exploring GOCO/MHYC Grant Application for 2023 – KF reported that she applied to GOCO last year on behalf of SILPT and was funded for a youth corps crew from Mile High Youth Corps for three weeks. The crews cost \$9,000 per week for chainsaw and herbicide certified crews and \$7,500 for crew not so certified. CZ said that lodging was probably the biggest challenge we had with our NCCC application this year; KF said the crews used primitive camping. A crew to work on Comanche or Venable Trails were suggested as possibilities. The application deadline is the end of August. KF will further explore the possibility of an application.
8. Delegating Roles – HK noted that his work with TfA, particularly his roles as treasurer and editor of the Hiking Guide are stretching his abilities/times, particularly with other responsibilities that he has coming up this summer. PP asked the board to consider the following roles to determine if others within TfA could be delegated to free HK somewhat.
 - a. Developing the website (Flipcase) – AT will lead our use of Flipcase
 - b. Managing contacts – CZ will manage our contacts in MailChimp for email purposes. HK noted that further coordination may be required to make our MailChip contacts compatible with Flipcase.
 - c. Filling hiking guide orders they come in through the website – HK will continue to do this unless the number of orders increase significantly.
 - d. Maintaining the newsletter – HK will compile and distribute the newsletter but needs others to provide regular, fresh content.
 - e. Serving as the Tourism Board liaison – No one was identified at this time.
 - f. Coordinating marketing – No one was identified at this time.
9. Ordering Hiking Guides -- HK asked if we should order 200; he noted that costs would go up to about \$1,000 per 100 due to different binding. It was agreed that we would place the order with our existing printer even with the added costs for the additional copies of the current edition.

Next Meeting: Tuesday, June 14, 2022 at 5:30 pm MT in-person at COL and via Zoom.

Adjournment: PP adjourned the meeting.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

Treasurer's Report, April 2022

Dear Board,

We had no expenses for April, and income included donations from the Benevity Community Impact Fund (\$200) and the Charities Aid Foundation of America (\$16.80).

Beginning Balance -	26120.52
Income -	216.80
Expenses -	0.00
Ending Balance -	26337.32

Treasurer Action Items in April

The annual financial filing was submitted to the Colorado Secretary of State via online reporting on May 5, 2022. Approval of the report takes up to 10 days. A \$10.00 fee was paid via the TFA debit card.

Hiking Guide Steering Committee – Reported under separate cover.

Attached for your review are the following documents;

- TFA 2022 Budget Summary
- TFA April 2022 Balance Sheet
- TFA April 2022 P/L Statement
- TFA April 2022 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

2021 Budget Status

The dollar amounts shown for 2022 actual are accurate relative to our books.

Trails For All

Budget - 2022 (updated 5/05/22)

	12/31/2020	12/31/2021		
Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Actual
Direct Public Support - Individual Contributions	973.00	465.00	500.00	
Direct Public Support - Corporate Contributions	1,070.23	462.14	500.00	253.97
Direct Public Support - Spirit Campaign	4,905.16	5,032.24	5,215.86	5,215.86
Direct Public Support - Event Generated			-	
Product Sales	804.22	7,157.26	8,500.00	75.00
Grants	7,500.00	7,500.00	7,500.00	7,500.00
Total Income	15,252.61	20,616.64	22,215.86	13,044.83
Bank Service Charge	(65.37)	(24.00)	-	
Insurance	(1,512.00)	(1,573.00)	(1,600.00)	
Event/Outreach	(79.00)		(300.00)	
Grant Support/Matching			(500.00)	
Equipment			(500.00)	
Operating Supplies	(40.70)		(100.00)	
Training/Tuition/Event Registration		(135.00)	(300.00)	
Travel Expenses			-	
SEEK Support	(7,500.00)		(7,500.00)	
Trail development expense			(2,000.00)	
Web Hosting Fee	(156.00)	(156.00)	-	
Web Registration		(23.98)	(25.00)	
Web Development/Maintenance		(1,200.00)	(1,200.00)	
Mailchimp/Flipcause			(180.00)	
State Fees	(20.00)	(20.00)	(20.00)	
PO Box Rental/Postage		(98.51)	(74.00)	6.72
Printing/Shirts/Collateral	(1,461.65)	(3,923.07)	(5,200.00)	
Advertising		(400.00)	(400.00)	
Total Expenses	(10,834.72)	(7,553.56)	(19,899.00)	6.72
Net Cash	4,417.89	13,063.08	2,316.86	13,051.55
		Actual net YTD 2021	Projected net EOY 2022	Actual net YTD 2022



Trails for All Balance Sheet

Trails For All

As of Apr 30, 2022



ACCOUNTS	Apr 30, 2022
Assets	
Total Cash and Bank	\$26,337.32
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$26,337.32
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$26,337.32
Total Equity	\$26,337.32



Trails for All

Profit and Loss

Trails For All

Date Range: Apr 01, 2022 to Apr 30, 2022



ACCOUNTS

Apr 01, 2022
to Apr 30, 2022

Income

Direct Public Support – Corporate Contributions

\$216.80

Total Income

\$216.80

Total Cost of Goods Sold

\$0.00

Gross Profit

\$216.80

As a percentage of Total Income

100.00%

Total Operating Expenses

\$0.00

Net Profit

\$216.80

As a percentage of Total Income

100.00%

Bank Statement – April 2022



Trails for All



KIRKPATRICK BANK

Member FDIC

PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Statement Ending 04/29/2022

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Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXXX2900	\$26,337.32

SIMPLY FREE BUSINESS CHECKING-XXXXXXXXX2900

Account Summary

Date	Description	Amount
04/01/2022	Beginning Balance	\$26,120.52
	3 Credit(s) This Period	\$216.80
	0 Debit(s) This Period	\$0.00
04/29/2022	Ending Balance	\$26,337.32

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT. *IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Other Credits

Date	Description	Amount
04/11/2022	MOBILE DEPOSIT	\$200.00
04/25/2022	MOBILE DEPOSIT	\$8.40
04/25/2022	MOBILE DEPOSIT	\$8.40

Daily Balances

Date	Amount	Date	Amount
04/11/2022	\$26,320.52	04/25/2022	\$26,337.32

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

