

Trails For All (TFA) Meeting Minutes
August 10, 2021, 5:30 pm, Monthly Board Meeting
In-Person Meeting and via Zoom
Board Approved: September 14, 2021

a) Board Members Present (in person)

John Anderson (JA)	Herb Kober (HK)	Paul Parsons (PP)	Kate Vickery (KV)
Janet Smith (JS)	Andrew Todd (AT)	Chuck Ziehr (CZ)	

b) Others present (via Zoom)

Bill Keene

Secretary Note: President PP scheduled this meeting in person in the San Isabel Land Protection Trust conference room and via Zoom.

Consent agenda

1. July 13, 2021 Board Meeting Minutes approval
2. July 2021 Treasurer's report approval
3. Revised Merchandise Policy

HK moved and JS seconded that the consent agenda be approved; it passed unanimously.

Reports, Discussion, and Decision Items

1. Trail Maintenance Report

CZ reported that a crew of 7 worked July 15 close to a half mile on the Rudolph Mountain Trail above the big washout. The July 31 workday on Cottonwood Creek Trail was cancelled due to rain; it has been re-scheduled for August 14. Two volunteers asked if they could bring their mules to a workday. It was decided that volunteers should work one day without their mules to learn the procedures of Trails for All maintenance crews, and then if they wanted to bring work animals to future workdays then they should work out the details with the crew leader. The question was raised if we had a policy about dogs on workdays; we did not at this point. It was decided by the board that dogs would not be allowed on workdays.

2. Bike Planning Group Report

Hk reported that the planning committee had tentatively listed six goals/vision for consideration (without deciding on rank order):

- (1) Signage for county roads to promote safe gravel grinding; seek a grant for planning and a consultant.
- (2) Seek a county ordinance to make bike riding safer on county roads (particularly gravel roads). Or possibly (due to political difficulty), develop an informational brochure about biking in the Wet Mountain Valley (WMV) and a campaign to educate residents and visitors on safety and opportunities.
- (3) Improve and maintain a section of the Rainbow Trail to make it more useful for bikes and other users; perhaps Gibson Trailhead south to Comanche/Venable Trailhead or Horn Creek Trailhead.
- (4) Trail loop around Silver Cliff and Westcliffe

(5) Trail stewards program for the Rainbow Trail – a concierge-type effort to gather data from trail users and to provide information to users.

(6) Big picture vision – comprehensive county plan for biking in the WMV including a bike park.

KV stressed that we should always be aware of on-going maintenance costs (in terms of money and volunteer time). JA suggested we should promote the Forest Service roads in the Wets for use by bikers. JS that gravel grinding routes had potential, but there are safety issues.

3. Community Dinner

KV asked if there was desire to host a table(s) at the September 15th community dinner in Westcliffe. It was decided that there was interest by some board members and their spouses. It was noted that consideration should be given to the spread of the Delta variant of the coronavirus. KV will coordinate TfA's participation.

4. Google Drive

KV noted that there needed to be more than her as administrator on the TfA Google Drive. HK volunteered to be added as an additional administrator.

5. Merchandise

New retail and volunteer shirts have arrived.

6. Sustainable Ways—Joint Event

It was unclear what the purpose of the event would be or if the board had time to participate. JA noted that some residents (particularly hunters) have reservations about the goals of Sustainable Ways. KV stated that TfA should maintain our neutrality. It was decided not to pursue a joint event with Sustainable Ways.

7. KLZR Sponsorship

JS reported that our sponsorship had been confirmed and that the station was running our sponsorship "ad" twice a day.

8. Website

HK clarified a few things relative to the TfA website. He noted that we have blog capabilities. Flipcause uses Weebly as the base for our website. "Promote" is the Flipcause capability that is similar to MailChimp which we use to maintain our contact list (which we may use in the future). The contact form on the website has been edited. KV asked if we should expand into Instagram; no decision was made.

Miscellaneous Discussion Items

A. Should we have a banner at High Mountain Hay Fever Bluegrass Festival? Deb Adams collected \$225 for TfA this year at the festival. It was suggested that we would like a table under the vendor tent but not necessarily a banner; a specific decision would be made later.

B. Possible application for Volunteers for Outside Colorado and/or Mile High Youth Corps out of Colorado Springs—decision to be made later.


C. Trail guides- 100 more should be ordered.

Coming Events

1. Friday, August 13 HK, CZ, and PP will be presenting out Trail Guide at the Library Community Room at 6:00 p.m.
2. Thursday, September 23 PP will participate in the Rural Philanthropy event.

Next Meeting: Tuesday, September 14, 2021 at 5:30 pm MDT in-person at SILPT and via Zoom

Adjournment: PP (with thanks for everyone's work) adjourned the meeting at 6:58 pm.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

Treasurer's Report, July 2021

Dear Board,

July expenses included the reimbursement to KV for merchandise purchases (\$649), reimbursement to HK for Flipcause (\$1200), reimbursement to HK for WIX web hosting (\$156), reimbursement to HK SOS registration (\$10 expensed in error by HK, paid back in income), SOS registration charged to debit card (\$10) and postage for Hiking Guide mailings (\$8.80). July income is from online hiking guide sales (\$100), an online donation (\$50), donations received by Debbie Adams (Tourism) at the Bluegrass Festival (\$215), and return of incorrectly expensed item by HK (\$10).

Beginning Balance -	19817.08	
Income -	375.00	(Hiking Guide online sales, online donation, tourism collection, HK return)
Expenses -	2033.80	(KV t-shirts, HK Flipcause annual, HK WIX, SOS) Ending
Balance -	18158.28	

Treasurer Action Items in July

Shipping Hiking Guides – So far I have shipped 4 Hiking Guides to online purchasers. I have many shipping envelopes left over from my working life, so that has not been an expense for us. I have created a shipping label format that I use on labels I also have left over from working remotely for about a year. So, overall, this has not been an issue to process. Shipping costs are charged to the debit card.

SEEK Discussion – While I haven't heard an absolute answer on this yet, the last time I talked to Tom about it he indicated nothing would be happening. They think that the money may not need to be returned, but simply rolled over to next year. I will try to find out more before our meeting.

Attached for your review are the following documents;

- TFA 2021 Budget Summary
- TFA July 2021 Balance Sheet
- TFA July 2021 P/L Statement
- TFA July 2021 Bank Statement



Please let me know if you have any questions or comments.

Regards,
Herb Kober
Treasurer, Trails For All

2021 Budget Status

The dollar amounts shown for 2021 actual are accurate relative to our books.

Trails For All				
<i>Budget - 2021 (updated YTD 8/6/21)</i>				
	12/31/2019	12/31/2020		
Account Description	2019 Actual	2020 Actual	2021 Budget	2021 Actual
Direct Public Support - Individual Contributions	513.00	973.00	1,000.00	465.00
Direct Public Support - Corporate Contributions	2,000.00	1,070.23	1,600.00	212.14
Direct Public Support - Spirit Campaign	2,217.94	4,905.16	4,000.00	3,482.24
Direct Public Support - Event Generated	-	-	-	-
Product Sales	-	804.22	3,850.00	2,498.76
Grants	5,800.00	7,500.00	7,500.00	7,500.00
Total Income	10,530.94	15,252.61	17,950.00	14,158.14
Bank Service Charge	(60.81)	(65.37)	(65.00)	(24.00)
Insurance	(1,493.00)	(1,512.00)	(1,550.00)	-
Event/Outreach	(50.00)	(79.00)	(300.00)	-
Grant Support/Matching	-	-	(500.00)	-
Equipment	(728.31)	-	(700.00)	-
Operating Supplies	(58.10)	(40.70)	(100.00)	-
Training/Tuition	(24.00)	-	-	-
Travel Expenses	-	-	-	-
SEEK Support	(4,969.50)	(7,500.00)	(7,500.00)	-
Trail development expense	-	-	(500.00)	-
Web Hosting Fee	(132.00)	(156.00)	(160.00)	(156.00)
Web Registration	(51.76)	-	-	-
Web Development/Maintenance	-	-	-	(1,200.00)
Mailchimp	-	-	(180.00)	-
State Fees	(11.00)	(20.00)	(20.00)	(20.00)
PO Box Rental/Postage	-	-	-	(80.80)
Printing/Shirts/Collateral	(52.00)	(1,461.65)	(2,250.00)	(2,251.83)
Advertising	(120.00)	-	(200.00)	-
Total Expenses	(7,750.48)	(10,834.72)	(14,025.00)	(3,732.63)
Net Cash	2,780.46	4,417.89	3,925.00	10,425.51
			Projected net	Actual net

Balance Sheet

Trails For All

As of Jul 31, 2021

ACCOUNTS	Jul 31, 2021
Assets	
Total Cash and Bank	\$18,158.28
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$18,158.28
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$18,158.28
Total Equity	\$18,158.28

Profit and Loss

Trails For All

Date Range: Jul 01, 2021 to Jul 31, 2021



ACCOUNTS	Jul 01, 2021 to Jul 31, 2021
Income	
Direct Public Support – Business Contributions	\$215.00
Direct Public Support – Individual Contributions	\$50.00
Sales	\$100.00
Total Income	\$365.00
Cost of Goods Sold	
T-Shirts for Resale	\$649.00
Total Cost of Goods Sold	\$649.00
Gross Profit	-\$284.00
As a percentage of Total Income	-77.81%
Operating Expenses	
Contract Services	\$1,356.00
Legal Fees	\$10.00
Postage & Delivery	\$8.80
Total Operating Expenses	\$1,374.80
Net Profit	-\$1,658.80
As a percentage of Total Income	-454.47%



PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Statement Ending 07/30/2021

Page 1 of 4

Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$18,158.28

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

Date	Description	Amount
07/01/2021	Beginning Balance	\$19,817.08
	3 Credit(s) This Period	\$375.00
	5 Debit(s) This Period	\$2,033.80
07/30/2021	Ending Balance	\$18,158.28

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT. *IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

FINANCE CHARGES ARE COMPUTED BY APPLYING THE PERIODIC RATE TO THE "DAILY BALANCE" OF YOUR ACCOUNT INCLUDING CURRENT TRANSACTIONS. TO GET THE "DAILY BALANCE" WE TAKE THE BEGINNING BALANCE OF YOUR ACCOUNT EACH DAY, ADD ANY NEW ADVANCES AND SUBTRACT ANY PAYMENTS OR CREDITS AND UNPAID FINANCE CHARGES NOT CONSIDERED PAST DUE. THIS GIVES US THE DAILY BALANCE.

Deposits

Date	Description	Amount
07/14/2021	REGULAR DEPOSIT	\$225.00

Electronic Credits

Date	Description	Amount
07/14/2021	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE TRANSFER\	\$100.00
07/30/2021	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE TRANSFER\	\$50.00

Electronic Debits

Date	Description	Amount
07/09/2021	XX9278 PURCHASE SOS REGISTRATION 3038606962 CO 04751434 496735	\$10.00
07/19/2021	XX9278 PURCHASE* USPS PO 07954007 WESTCLIFFE CO 40076997 214690	\$5.60
07/26/2021	XX9278 PURCHASE* USPS PO 07954007 WESTCLIFFE CO 40076997 214756	\$3.20

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1000	07/08/2021	\$1,366.00	1001	07/22/2021	\$649.00



Trails for All

Bank Activity Receipts – July 2021

TRAILS FOR ALL 1001
86-146/1030

Date 7/10/21

Pay to the Order of Kate Vickery \$ 649.00
Six Hundred Forty Nine and 00/100 Dollars

KIRKPATRICK BANK
 P.O. BOX 2990, EDMOND, OK 73043
 (405) 341-8222
 www.kirkpatrickbank.com

For T-shirt expense report 6/23/21 [Signature] Treasurer

⑆0300⑆⑆469⑆⑆00⑆ 20370⑆2900⑆

KIRKPATRICK BANK **DEPOSIT** PRINTED 2/000

7/14/21
 Today's Date

CHECK ONE
 CHECKING SAVINGS MONEY MARKET

Customer Name (Please Print) Trails For All

Address X
 Sign Here (if cash is received from this deposit)

CASH ▶	125.00
CHECK ▶	100.00
TOTAL FROM OTHER SIDE ▶	
SUBTOTAL ▶	225.00
CASH BACK ▶	
	<u>225.00</u>

011 20370(2900 \$ 225.00

⑆54⑆02000⑆ 2⑆ 20370⑆2900⑆ 0⑆⑆

TRAILS FOR ALL 1000
86-146/1030

Date 7/7/2021

Pay to the Order of Herb Kober \$ 1366.00
One Thousand Three Hundred and 00/100 Dollars

KIRKPATRICK BANK
 P.O. BOX 2990, EDMOND, OK 73043
 (405) 341-8222
 www.kirkpatrickbank.com

For Expense report 6/28/21 [Signature] Treasurer

⑆0300⑆⑆469⑆⑆000⑆ 20370⑆2900⑆