

Trails For All (TfA) Board Meeting Minutes
May 9, 2023, 5:30 pm via Zoom
Approved: June 13, 2023

a) Board Members Present

Chuck Ziehr (CZ)	Herb Kober (HK)	Andrew Todd (AT)	Sally Strom (SS)
Karen Foley (KF)	Paul Parsons (PP)	Doris Keene	

b) Other Present

Rob Bidner (RB)	Mickey Beyer (MB)	Bill Keene (BK)	Jess Franta (JS)
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Consent Agenda:

1. Approval of April 11, 2023 Minutes (CZ) –
2. Approval of April 2023 Treasurer's Reports (HK)

HK moved and CZ

seconded that the consent agenda be approved; it passed unanimously.

Reports, Discussion, Decisions:

1. First Aid

Two training sessions were organized by SS and led by Steph Giebeig (CC EMS) and completed by all TfA crew leaders except KF who was ill. SS will check with Steph to see if there is another training session that KF can attend. SS has made our two first aid kits identical and ordered new bags for them so that everything fits inside. Do we need an AED? Probably. SS will explore with Steph some options and report to Paul who will send the board an email. SS recommended that the kits be stored with the crew leaders (rather than left in Mark's storage shed). SS will store them over the winter. KF also said that the kits could be stored at the COL office.

2. Communication Devices

AT will donate a Garmin InReach for our use during the maintenance season. AT noted that newer iPhones have the ability to send emergency message; he will explore this possibility. AT will program a list of contacts into the Garmin InReach; KF will develop a spreadsheet with contact information for the board and crew leaders. There will be an orientation session for crew leaders to go over the communication devices and the first aid kits. AT has five two-way radios (walkie talkies) that he will donate for in-crew communication.

3. S.E.E.K.

SS and PP met with Tom and Taurin Dimler last Thursday. PP reported that it was a great meeting, very helpful. HK said that a TfA should have prior approval on the grant proposal and that a TfA officer should sign it; TfA should audit throughout the season. S.E.E.K. will have no activities this year until after mid-July. HK volunteered to draft TfA bylaws or method of operation to codify the relationship between S.E.E.K. and TfA; KF will help.

4. TfA Relationship with Vendors – tabled until a future meeting.

5. Trail Maintenance

BK and RB are signed-up for crosscut saw training in La Veta. Eight trail maintenance crew leaders have volunteered: PP, CZ, Shelly Larson, DK, AT, RB, MB, and KF. The summer trail maintenance schedule has been set:

June 7, Lion Canyon Trail, PP crew leader

June 22, Venable Creek Trail, Shelly Larson & AT crew co-leaders

July 13, Comanche Lake Trail, DK & CZ crew co-leaders

July 29, Cottonwood Creek Trail, KF crew leader

August 12, North Taylor Creek Trail, RB crew leader

August 23, Rudolph Mountain Trail, MB crew leader

? September 16, Rudolph Mountain Trail, crew leader TBD, if needed

CZ will coordinate an orientation meeting before the first workday with SS and the crew leaders to discuss the content of first aid kits and overview the communication devices.

6. Inventory of Trail Signs

AT will input existing inventory information from HK into a database. We should reach out to the greater trail user community for information about signs.

7. 4-H Volunteer Event

SS reported that the 4-H members voted for a TfA trail maintenance event. There will likely be 6 to 10 kids; ages 9 to 15. SS & CZ will lead for TfA on May 21 meeting at the First Baptist Church at 12:30 pm and going to Gibson trailhead. SS & CZ will scout the trails near the Gibson TH in advance to determine where the 4-H members will work.

8. Grants

PP recommended that our recent discussions about how to respond to requests from other organizations for support for grant proposals be codified and placed into the consent agenda for next month's meeting.

HK distributed the new "I love the Rainbow Trail" stickers that were developed by the Custer County Tourism Board.

PP recommended a book for us: *Dirt Work* by Christine Byl, Beacon Press.

Next Meeting: The next board meeting will be Tuesday, June 13, 2023 at 5:30 pm MT.

Adjournment: PP adjourned the meeting at 7:01 pm.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

Treasurer's Report, April 2023

Dear Board,

Bank activity in April consisted of a postage expense, and two income transfers from Flipcause for hiking guide sales.

Account Summary

Date	Description	Amount
04/01/2023	Beginning Balance	\$27,648.38
	2 Credit(s) This Period	\$125.00
	1 Debit(s) This Period	\$3.65
04/28/2023	Ending Balance	\$27,769.73

Other Activities

Annual Report to Colorado Secretary of State – I completed this report online and submitted the \$10.00 filing fee (will show up on the May bank statement).

Hiking Guide - I have setup storage areas on Google Drive for work on edition 2 of the hiking guide. An index for edition one photos has been setup and almost (having trouble finding a couple...) all photos have been uploaded. Also, a storage location for map data has been setup and most of the files associated with that have been uploaded. Karen is working on a test GPX export from my software to make sure she can work with it in her software. Once that is confirmed I will upload all of the remaining GPX files I have for edition 1.

Attached for your review are the following documents;

- TFA 2023 Budget Summary
- TFA April 2023 Balance Sheet
- TFA April 2023 P/L Statement
- TFA April 2023 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

2023 Budget Status

The dollar amounts shown for 2023 actual are accurate relative to our bank and books.

Trails For All

Approved Budget - 2023 (updated 5/08/23)

Account Description	2022 Actual	2023 Budget	2023 Actual	Comments
Direct Public Support - Individual Contributions	600.00	700.00		
Direct Public Support - Corporate Contributions	362.19	250.00	33.36	
Direct Public Support - Spirit Campaign	5,215.86	5,000.00	6,683.37	
Direct Public Support - Event Generated				
Product Sales	2,739.00	3,000.00	125.00	1000 clothing, 2000 hiking guides
Grants	7,500.00	3,849.90	3,000.00	** Rolled over 2022 SEEK balance (Tom and Taurin Dimler).
Total Income	16,417.05	12,799.90	9,841.73	
Bank Service Charge				
Insurance	(1,907.00)	(2,000.00)		
Event/Outreach	(300.00)	(400.00)		
Grant Support/Matching		(500.00)		
Equipment	(216.32)	(500.00)		
Operating Supplies		(100.00)		
Training/Tuition/Event Registration		(300.00)		
Travel Expenses		(250.00)		
SEEK Support	(3,650.10)	(6,849.90)		Assume all of the balance will be spent this year
Trail development expense		(1,500.00)		
Web Hosting Fee				
Web Registration	(103.92)	(25.00)		
Web Development/Maintenance	(1,200.00)	(1,200.00)		Flipcause
Mailchimp		(180.00)		
State Fees	(20.00)	(20.00)		
PO Box Rental/Postage	(93.01)	(90.00)	(15.35)	
Printing/Shirts/Collateral	(3,979.20)	(2,000.00)		1000 clothing, 1000 hiking guide
Advertising	(300.00)	(300.00)		
Total Expenses	(11,769.55)	(16,214.90)	(15.35)	
Net Cash	4,647.50	(3,415.00)	9,826.38	
	Actual net YTD 2022	Projected net EOY 2022	Actual net YTD 2022	

Unpaid Invoices (as of 5/8/2023)

Number of Days Overdue

	Not Yet Overdue	Number of Days Overdue				Total Unpaid
		30 or Less	31 to 60	61 to 90	91 or More	
All the Range	\$1,231.00 2 invoices					\$1,231.00 0.00 overdue
Total Unpaid	\$1,231.00 2 invoices	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$1,231.00 0.00 overdue



Trails for All Balance Sheet

Trails For All

As of Apr 30, 2023



ACCOUNTS	Apr 30, 2023
Assets	
Total Cash and Bank	\$27,769.73
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$27,769.73
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$27,769.73
Total Equity	\$27,769.73



Trails for All Profit and Loss



Trails For All

Date Range: Apr 01, 2023 to Apr 30, 2023

ACCOUNTS	Apr 01, 2023 to Apr 30, 2023
Income	
Sales	\$125.00
Total Income	\$125.00
Total Cost of Goods Sold	
	\$0.00
Gross Profit	
As a percentage of Total Income	\$125.00 100.00%
Operating Expenses	
Postage & Delivery	\$3.65
Total Operating Expenses	\$3.65
Net Profit	
As a percentage of Total Income	\$121.35 97.08%



Bank Statement – April 2023



PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Statement Ending 04/28/2023

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Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$27,769.73

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

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04/01/2023	Beginning Balance	\$27,648.38
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*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.
*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Electronic Credits

Date	Description	Amount
04/06/2023	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE TRANSFER\	\$75.00
04/14/2023	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE TRANSFER\	\$50.00

Electronic Debits

Date	Description	Amount
04/03/2023	XX9278 PURCHASE* USPS PO 07954007 WESTCLIFFE CO 40076999 214008	\$3.65

Daily Balances

Date	Amount	Date	Amount	Date	Amount
04/03/2023	\$27,644.73	04/06/2023	\$27,719.73	04/14/2023	\$27,769.73

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00