

Trails For All (TfA) Board Meeting Minutes
August 8, 2023, 5:30 pm
Approved: September 12, 2023

a) Board Members Present

Paul Parsons (PP) Chuck Ziehr (CZ) Herb Kober (HK) Sally Strom (SS)
Karen Foley (KF) Andrew Todd (AT) Doris Keene (DK)

b) Others Present

Shelly Larson (SL) Debi Van Doren John Van Doren

PP noted that John Anderson had expressed interest in coming back on the Board when there is an opening.

Consent Agenda:

1. Approval of July 11, 2023 Minutes
2. Approval of July 2023 Treasurer's Reports

HK moved and CZ seconded approval of the consent agenda; it passed unanimously.

Reports:

1. Trail Maintenance

In July TfA volunteers worked Comanche Lake Trail (July 13; 9 volunteers), Rudolph Mountain Trail (July 13; 2 volunteers), and Cottonwood Creek Trail (July 29; 9 volunteers). The August workdays will be N. Taylor Creek Trail (Aug. 12) and Rudolph Mountain Trail (Aug. 23).

2. Hike Guide Update

HK and SL reported that work on the second edition was going well. KF is working on new maps. SL will send the board 5 or 6 options for cover photos. She thinks we should apply for an ISBN. She thinks the final version will be 88-92 pages. She hopes to finish by September.

3. S.E.E.K.

SS reported that 15 kids participated; mostly girls, 9 & 10 years old. They hiked Venable on Aug. 7 and AT discussed and shocked fish with them on Venable Creek on Aug. 8. SS thinks that Taurin is ready for TfA to take over the logistics of S.E.E.K. TfA is still awaiting paperwork regarding the current grant. HK is still awaiting insurance information; he suggests that everything be finalized with Tom and Taurin in a year-end report. TfA's insurance renewal is in September; at that point the grant management agreement can be finalized and a meeting held with Tom and Taurin in October or November. SS noted that some of the kids needed hiking boots for safety; Tom may reach out to some of his suppliers for a discount for next year. There may be a final hike in September; probably on Friday (no school).

4. AED

SS receive information about the AED grant (\$243.64) which expires on August 18 but dictates what brand to buy. The Board decided to wait and investigate various vendors. AT will loan his organization's AED to TfA for the remaining workdays this summer.

5. Collecting trail experience stories – an appeal and disclaimer

Tabled until September.

6. KLZR underwriting contract

CZ moved and HK seconded a motion to renew our contact for the a year under the same terms as last year (one announcement aired twice per day for \$300 for one year). The motion passed unanimously. HK will contact KLZR.

7. Grant application to Athletic Brewing Company for funds to replace signs on the Rainbow Trail

PP will check with Jeff Outhier about USFS support/approval for the project. AT will draft the application which is due in August.

8. Valley Strong Community Dinner

KF reported that the dinner is September 14. She suggested reserving two tables (as last year); she will put a spreadsheet on Google Docs for food. SS will provide decorations.

9. Thank you event for volunteers and donors

It was agreed to host this event as we did last year. SS will check about the dates of availability of the All Aboard Westcliffe building.

Next Meeting: The next board meeting will be Tuesday, September 12, 2023 at 5:30 pm MT.

Adjournment: PP adjourned the meeting at 6:49 pm.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

Treasurer's Report, July 2023

Dear Board,

Income in July consisted of a payment from All the Range for hiking guides, a transfer from Flipcause for hiking guides, and a cash donation from Custer County Tourism for stickers. Expenses for July included payment to Mixam for 30 additional edition 1 hiking guides, a registration fee to CO SOS, and reimbursement to SS for first aid supplies.

Account Summary

Date	Description	Amount
07/01/2023	Beginning Balance	\$23,963.56
	3 Credit(s) This Period	\$1,152.00
	3 Debit(s) This Period	\$389.53
07/31/2023	Ending Balance	\$24,726.03

Other Activities

Hiking Guide – Reported under separate cover.

Attached for your review are the following documents:

- TFA 2023 Budget Summary
- TFA July 2023 Balance Sheet
- TFA July 2023 P/L Statement
- TFA July 2023 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

2023 Budget Status

The dollar amounts shown for 2023 actual are accurate relative to our bank and books.

Trails For All			
<i>Approved Budget - 2023 (updated 8/04/23)</i>			
Account Description	2022 Actual	2023 Budget	2023 Actual
Direct Public Support- Individual Contributions	600.00	700.00	50.00
Direct Public Support- Corporate Contributions	362.19	250.00	136.52
Direct Public Support- Spirit Campaign	5,215.86	5,000.00	6,683.37
Direct Public Support- Event Generated			
Product Sales	2,739.00	3,000.00	1,350.00
Grants	7,500.00	3,849.90	3,000.00
Total Income	16,417.05	12,799.90	11,219.89
Bank Service Charge			
Insurance	(1,907.00)	(2,000.00)	
Event/Outreach	(300.00)	(400.00)	(801.45)
Grant Support/Matching		(500.00)	
Equipment	(216.32)	(500.00)	(235.20)
Operating Supplies		(100.00)	
Training/Tuition/Event Registration		(300.00)	
Travel Expenses		(250.00)	
SEEK Support	(3,650.10)	(6,849.90)	
Trail development expense		(1,500.00)	
Web Hosting Fee			
Web Registration	(103.92)	(25.00)	
Web Development/Maintenance	(1,200.00)	(1,200.00)	(1,200.00)
Mailchimp		(180.00)	
State Fees	(20.00)	(20.00)	(20.00)
PO Box Rental/Postage	(93.01)	(90.00)	(105.53)
Printing/Shirts/Collateral	(3,979.20)	(2,000.00)	(2,026.13)
Advertising	(300.00)	(300.00)	
Total Expenses	(11,769.55)	(16,214.90)	(4,388.31)
Net Cash	4,647.50	(3,415.00)	6,831.58
	Actual net YTD 2022	Projected net EOY 2022	Actual net YTD 2022

Unpaid Invoices (as of 8/4/2023)

	Not Yet Overdue	Number of Days Overdue				Total Unpaid
		30 or Less	31 to 60	61 to 90	91 or More	
All the Range	\$2,936.25 2 invoices		\$231.00 1 invoice			\$3,167.25 231.00 overdue
Total Unpaid	\$2,936.25 2 invoices	\$0.00 0 invoice	\$231.00 1 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$3,167.25 231.00 overdue



Trails for All

Balance Sheet

Trails For All

As of Jul 31, 2023



ACCOUNTS	Jul 31, 2023
Assets	
Total Cash and Bank	\$24,726.03
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$24,726.03
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$24,726.03
Total Equity	\$24,726.03



Trails for All
Profit and Loss
Trails For All



Date Range: Jul 01, 2023 to Jul 31, 2023

ACCOUNTS	Jul 01, 2023 to Jul 31, 2023
Income	
Direct Public Support – Business Contributions	\$77.00
Sales	\$1,075.00
Total Income	\$1,152.00
Total Cost of Goods Sold	
	\$0.00
Gross Profit	
As a percentage of Total Income	\$1,152.00 100.00%
Operating Expenses	
Legal Fees	\$10.00
Printing and Reproduction	\$330.63
Tools and Equipment	\$48.90
Total Operating Expenses	\$389.53
Net Profit	
As a percentage of Total Income	\$762.47 66.19%



Trails for All

Bank Statement – July 2023



PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Statement Ending 07/31/2023

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Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$24,726.03

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

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07/01/2023	Beginning Balance	\$23,963.56
	3 Credit(s) This Period	\$1,152.00
	3 Debit(s) This Period	\$389.53
07/31/2023	Ending Balance	\$24,726.03

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT. *IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Electronic Credits

Date	Description	Amount
07/27/2023	PAYMENTS FLIPCAUSE INC NTE* FLIPCAUSE TRANSFER\	\$75.00

Other Credits

Date	Description	Amount
07/10/2023	MOBILE DEPOSIT	\$1,000.00
07/20/2023	MOBILE DEPOSIT	\$77.00

Electronic Debits

Date	Description	Amount
07/18/2023	XX9278 PURCHASE CO SECRETARY STA DENVER CO 47194086 743556	\$10.00
07/26/2023	XX9278 PURCHASE MIXAM.COM BOSTON MA 09885580 164499	\$330.63

Checks Cleared

Check Nbr	Date	Amount
1013	07/14/2023	\$48.90

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/10/2023	\$24,963.56	07/14/2023	\$24,914.66	07/18/2023	\$24,904.66