

Trails For All (TfA) Board Meeting Minutes
March 14, 2023, 5:30 pm via Zoom
Approved: April 11, 2023

a) Board Members Present

Janet Smith (JS) Chuck Ziehr (CZ) Herb Kober (HK) Andrew Todd (AT)
Sally Strom (SS) Karen Foley (KF)

b) Board Members Absent

Paul Parsons (PP)

Secretary's Note: The meeting was chaired by JS, Vice President, while PP, President, is on sabbatical.

Consent Agenda:

1. Approval of January 2023 Minutes (CZ)
2. Approval of January 2023 Treasurer's Reports (HK)

HK moved and CZ seconded that the consent agenda be approved; it passed unanimously.

Reports, Discussion, Decisions:

1. Spirit Campaign
AT will send his allotment of thank you notes to donors tomorrow; all others have been mailed.
2. 4-H Trail Maintenance Day
SS has arranged a short workday for a maximum of 14 4-Hers on Sunday, May 21. CZ will check with Jeff Outhier about any age limits on our Volunteer Service Agreement with USFS. HK will check with our insurer about liability insurance.
3. CPR/First Aid Training
SS has arranged this training for April 22 and May 6. Invitations will be sent to all TfA trail maintenance volunteers (list supplied by CZ).
4. Trail Signage
AT will lead a complete inventory of signage in our part of the Sangres be completed this summer.
5. USFS input on future TfA projects
AT suggested that we be more proactive in defining our relationship with the USFS in terms of setting our preferred agenda. We are awaiting input from Jeff Outhier about his suggestions for future trail maintenance and other projects.
6. Hiking Guide Update
HK has put a spreadsheet online about input needed for specific trails. Let him know which trail you can write a

trail summary. JS plans to stay on the Hiking Guide Committee after her term on the Board expires.

7. S.E.E.K. Update

Tom Dimler submitted a grant application to the Children's Health Fund and was funded. Total funds are now \$6,400. A subgroup of the Board still needs to meet with Tom & Taurin to clarify the relationship between S.E.E.K. and TfA.

8. Letter of Support for Partners in Outdoors Grant Proposal by Rocky Mountain Back Country Horsemen (RMBCH)

We received a request from RMBCH for a letter of support for their grant proposal for a trail maintenance effort in the Sangres. JS asked that we get a more complete summary of the grant proposal and then write our own letter of support (rather than use their template). CZ will seek the additional information; KF will draft our letter of support.

9. Nominations for Janet Smith's seat on the Board

JS's term on the TfA Board will expire in April. The Board is requested to seek potential nominees for our April meeting. JS will draft Bylaws revisions for our April meeting to clarify when a previous Board member could stand for re-election to the Board.

10. Stickers

KF reports that TfA stickers are at the Colorado Open Lands office, but not yet at All the Range. We have not yet discussed pricing for these for All the Range.

11. Press Release Request by Colorado Tourism Office re: Low Impact Travel Experiences

Deb Adams (Custer County Tourism Board) asked for a 50-words to promote sustainable and low impact travel experiences that could include voluntourism opportunities with TfA trail maintenance. CZ will draft our press release.

Next Meeting: The next board meeting will be Tuesday, April 11, 2023 at 5:30 pm MT.

Adjournment: JS adjourned the meeting at 7:45 pm.

Minutes prepared by:



Chuck Ziehr, Secretary, Trails for All Board of Directors

Treasurer's Report, February 2023

Dear Board,

There were no expenses in February, and income included a CAF contribution, a transfer from Amazon Smile, and the 2022 Spirit Campaign donation from the WMVCF.

Account Summary

| Date | Description | Amount |
|------------|--------------------------|--------------------|
| 02/01/2023 | Beginning Balance | \$17,948.15 |
| | 3 Credit(s) This Period | \$6,704.13 |
| | 0 Debit(s) This Period | \$0.00 |
| 02/28/2023 | Ending Balance | \$24,652.28 |

Other activities I conducted in February include;

- I submitted our 990-N federal tax return to the IRS
- I engaged with ATR regarding a desire for a meeting to discuss SEEK plans, which they do want to do. They did submit an application for more funding for 2023, and I just received word that the application was approved and they have received a check for \$3000.00. So, for 2023 the SEEK budget will be \$6849.90. - I conducted a meeting with the Hiking Guide committee – a report regarding those results will be sent under separate cover.
- I have had a couple of informal discussions with Deb Adams regarding gravel grinding in the WMV, and will be attending a webinar with tourism and Gravel Adventures Field Guide (<https://graveladventurefieldguide.com/>) on the afternoon of March 13th. This organization I think is based in Denver, and they are developing gravel riding guides all over the country. Check out their website – it looks very interesting.

Attached for your review are the following documents;

- TFA 2023 Budget Summary
- TFA February 2023 Balance Sheet
- TFA February 2023 P/L Statement
- TFA February 2023 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober
Treasurer, Trails For All



2023 Budget Status

The dollar amounts shown for 2023 actual are accurate relative to our books.

Trails For All

Approved Budget - 2023 (updated 3/13/23)

| Account Description | 2022 Actual | 2023 Budget | 2023 Actual | Comments |
|--|------------------------|---------------------------|------------------------|---|
| Direct Public Support - Individual Contributions | 600.00 | 700.00 | | |
| Direct Public Support - Corporate Contributions | 362.19 | 250.00 | 33.36 | |
| Direct Public Support - Spirit Campaign | 5,215.86 | 5,000.00 | 6,683.37 | |
| Direct Public Support - Event Generated | | | | |
| Product Sales | 2,739.00 | 3,000.00 | | 1000 clothing, 2000 hiking guides |
| Grants | 7,500.00 | 3,849.90 | | ** Rolled over 2022 SEEK balance (Tom and Taurin Dimler). |
| Total Income | 16,417.05 | 12,799.90 | 6,716.73 | |
| Bank Service Charge | | | | |
| Insurance | (1,907.00) | (2,000.00) | | |
| Event/Outreach | (300.00) | (400.00) | | |
| Grant Support/Matching | | (500.00) | | |
| Equipment | (216.32) | (500.00) | | |
| Operating Supplies | | (100.00) | | |
| Training/Tuition/Event Registration | | (300.00) | | |
| Travel Expenses | | (250.00) | | |
| SEEK Support | (3,650.10) | (3,849.90) | | Assume all of the balance will be spent this year |
| Trail development expense | | (1,500.00) | | |
| Web Hosting Fee | | | | |
| Web Registration | (103.92) | (25.00) | | |
| Web Development/Maintenance | (1,200.00) | (1,200.00) | | Flipcause |
| Mailchimp | | (180.00) | | |
| State Fees | (20.00) | (20.00) | | |
| PO Box Rental/Postage | (93.01) | (90.00) | (7.80) | |
| Printing/Shirts/Collateral | (3,979.20) | (2,000.00) | | 1000 clothing, 1000 hiking guide |
| Advertising | (300.00) | (300.00) | | |
| Total Expenses | (11,769.55) | (13,214.90) | (7.80) | |
| Net Cash | 4,647.50 | (415.00) | 6,708.93 | |
| | Actual net YTD 2022 | Projected net EOY 2022 | Actual net YTD 2022 | |

Unpaid Invoices

| | Not Yet Overdue | Number of Days Overdue | | | | Total Unpaid |
|---------------------|---------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-----------------------------------|
| | | 30 or Less | 31 to 60 | 61 to 90 | 91 or More | |
| All the Range | \$1,381.00 3 invoices | | | | | \$1,381.00 0.00 overdue |
| Total Unpaid | \$1,381.00 3 invoices | \$0.00 0 invoice | \$0.00 0 invoice | \$0.00 0 invoice | \$0.00 0 invoice | \$1,381.00 0.00 overdue |



Trails for All Balance Sheet

Trails For All

As of Feb 28, 2023



| ACCOUNTS | Feb 28, 2023 |
|-----------------------------|--------------------|
| Assets | |
| Total Cash and Bank | \$24,652.28 |
| Total Other Current Assets | \$0.00 |
| Total Long-term Assets | \$0.00 |
| Total Assets | \$24,652.28 |
| Liabilities | |
| Total Current Liabilities | \$0.00 |
| Total Long-term Liabilities | \$0.00 |
| Total Liabilities | \$0.00 |
| Equity | |
| Total Other Equity | \$0.00 |
| Total Retained Earnings | \$24,652.28 |
| Total Equity | \$24,652.28 |



Trails for All

Profit and Loss

Trails For All

Date Range: Feb 01, 2023 to Feb 28, 2023



ACCOUNTS

Feb 01, 2023
to Feb 28, 2023

| | |
|--|-------------------|
| Income | |
| Direct Public Support – Corporate Contributions | \$993.42 |
| Direct Public Support – Individual Contributions | \$5,710.71 |
| Total Income | \$6,704.13 |
| Total Cost of Goods Sold | |
| | \$0.00 |
| Gross Profit | |
| As a percentage of Total Income | 100.00% |
| Total Operating Expenses | |
| | \$0.00 |
| Net Profit | |
| As a percentage of Total Income | 100.00% |



Bank Statement – February 2023



Statement Ending 02/28/2023

Page 1 of 4

PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Managing Your Accounts

| | | |
|--|-------------------|---|
| | Address | 8 Bassick Place Westcliffe, CO 81252 |
| | Branch Number | 719-783-2030 |
| | Customer Service | 405-341-8222 or 1-866-262-2657 |
| | Online | kirkpatrickbank.com |
| | Telephone Banking | 405-341-3330 or 1-866-652-2657 |

Summary of Accounts

| Account Type | Account Number | Ending Balance |
|-------------------------------|----------------|----------------|
| SIMPLY FREE BUSINESS CHECKING | XXXXXXXX2900 | \$24,652.28 |

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

| Date | Description | Amount |
|------------|-------------------------|-------------|
| 02/01/2023 | Beginning Balance | \$17,948.15 |
| | 3 Credit(s) This Period | \$6,704.13 |
| | 0 Debit(s) This Period | \$0.00 |
| 02/28/2023 | Ending Balance | \$24,652.28 |

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.
*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Electronic Credits

| Date | Description | Amount |
|------------|--|---------|
| 02/13/2023 | AmazonSmil AMZN0AT7Z2Y6 payments.amazon.com ID#25IC0FOTFOZ1M9R | \$16.56 |

Other Credits

| Date | Description | Amount |
|------------|----------------|------------|
| 02/07/2023 | MOBILE DEPOSIT | \$4.20 |
| 02/10/2023 | MOBILE DEPOSIT | \$6,683.37 |

Daily Balances

| Date | Amount | Date | Amount | Date | Amount |
|------------|-------------|------------|-------------|------------|-------------|
| 02/07/2023 | \$17,952.35 | 02/10/2023 | \$24,635.72 | 02/13/2023 | \$24,652.28 |

Overdraft and Returned Item Fees

| | Total for this period | Total year-to-date | Previous year-to-date |
|--------------------------|-----------------------|--------------------|-----------------------|
| Total Overdraft Fees | \$0.00 | \$0.00 | \$0.00 |
| Total Returned Item Fees | \$0.00 | \$0.00 | \$0.00 |