

Trails For All (TfA) Board Meeting Minutes
July 11, 2023, 5:30 pm
Approved: August 8, 2023

a) Board Members Present

Chuck Ziehr (CZ) Herb Kober (HK) Sally Strom (SS)
Karen Foley (KF) Andrew Todd (AT) Doris Keene (DK)

b) Board Members Absent

Paul Parsons (PP)

c) Other Present

Rob Bidner (RB)

Note: CZ chaired the meeting in the absence of PP.

Consent Agenda:

1. Approval of June 13, 2023 Minutes (CZ) –
2. Approval of June 2023 Treasurer’s Reports (HK)

HK moved and SS seconded approval of the consent agenda; it passed unanimously.

Election of Vice President:

HK moved and KF seconded the nomination of DK as Vice President. The vote was unanimous.

Reports:

1. Hike Guide

A. Update

HK sent an email to the Hiking Guide Committee. KF is working on the maps and has set up an online folder for authors to save files; four files are needed per trail. RB and AT are writing summaries of two new trails. Shelly Larson hopes to complete the final second edition in August. HK reported that the last 30 copies of the first edition are now at All the Range; that completes 300 copies. KF moved and AT seconded a motion to purchase 50 more copies of the first edition; the motion passed unanimously. Any leftover 1st editions could be donated to the school or library.

B. Trail User Experience Stories

Shelly Larson suggested that the CC Tourism Board could solicit trail user experience stories for possible use in the Hiking Guide, social media, and/or tourism board publications. She suggested that a survey be completed by those who submit stories that would grant permission to use the stories. After discussion the board thought reaching out via our Facebook page, website, and possibly our email list would be sufficient outreach to generate such stories. Andrew was going to draft an appeal and a disclaimer for public use of the stories.

2. Trail Maintenance

A crew of 15 and Jess Franta (USFS) did trail maintenance on Venable Creek Trail on June 22 and cleared the trail all the way to the first lake. The next workday will be July 13 on Comanche Lake Trail. Four new loppers are now in the tool box.

3. Website Update

AT has put the 2023 summer trail maintenance schedule and photos of workdays on the TfA website. He asked for suggestions for how to enhance the website.

4. S.E.E.K.

SS and PP talked with Tom and Taurin about the draft scheduled for this summer. SS talked with Taurin today. CZ is scheduled to give a presentation about map use and local geology on July 31 and AT will present about aquatic biology on August 8. Most of the participants will be 4th and 5th graders. Other sessions will be held on August 1 and August 7. SS still needs information about this year's grant and the parental permission slips for the participants. HK suggested that unused funds should be returned to the Children's Health Fund.

5. AED

SS presented a spreadsheet comparison to two AED models. SS has submitted a grant application for an AED. A decision about purchasing an AED will be made after results of the grant are received.

6. Insurance

HK had a good conversation with our insurance agent. TfA has three types of coverage: a. board of directors, b. automotive liability rider to cover volunteers while driving for S.E.E.K., and c. accident policy for trail maintenance injuries. HK told the agent about S.E.E.K.; we have no endorsement to cover the type of relationship that we have with S.E.E.K. AT moved and SS seconded a motion for HK to find out how much a policy would cost to cover our secondary relationship to S.E.E.K. The motion passed unanimously. Our insurance renewal is in September. HK will find out more about additional insurance and once that is obtained he will have Janet Smith review our grant management agreement

7. Possible grant application for signage project

AT will explore a grant for up to \$10,000 from a non-alcoholic brewing company and present his findings in August.

Next Meeting: The next board meeting will be Tuesday, August 8, 2023 at 5:30 pm MT.

Adjournment: CZ adjourned the meeting at 6:55 pm.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

Treasurer's Report, June 2023

Dear Board,

Income in June consisted of a personal donation. Expenses for June included two postage expenses, the renewal of our post office box rental, purchase of the new loppers, and the renewal of our Flipcause account.

Account Summary

Date	Description	Amount
06/01/2023	Beginning Balance	\$25,435.04
	1 Credit(s) This Period	\$50.00
	4 Debit(s) This Period	\$1,521.48
06/30/2023	Ending Balance	\$23,963.56

Other Activities

Hiking Guide – Reported under separate cover.

Attached for your review are the following documents;

- TFA 2023 Budget Summary
- TFA June 2023 Balance Sheet
- TFA June 2023 P/L Statement
- TFA June 2023 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

2023 Budget Status

The dollar amounts shown for 2023 actual are accurate relative to our bank and books.

Trails For All			
<i>Approved Budget - 2023 (updated 7/10/23)</i>			
Account Description	2022 Actual	2023 Budget	2023 Actual
Direct Public Support - Individual Contributions	600.00	700.00	50.00
Direct Public Support - Corporate Contributions	362.19	250.00	59.52
Direct Public Support - Spirit Campaign	5,215.86	5,000.00	6,683.37
Direct Public Support - Event Generated			
Product Sales	2,739.00	3,000.00	275.00
Grants	7,500.00	3,849.90	3,000.00
Total Income	16,417.05	12,799.90	10,067.89
Bank Service Charge			
Insurance	(1,907.00)	(2,000.00)	
Event/Outreach	(300.00)	(400.00)	(801.45)
Grant Support/Matching		(500.00)	
Equipment	(216.32)	(500.00)	(235.20)
Operating Supplies		(100.00)	
Training/Tuition/Event Registration		(300.00)	
Travel Expenses		(250.00)	
SEEK Support	(3,650.10)	(6,849.90)	
Trail development expense		(1,500.00)	
Web Hosting Fee			
Web Registration	(103.92)	(25.00)	
Web Development/Maintenance	(1,200.00)	(1,200.00)	(1,200.00)
Mailchimp		(180.00)	
State Fees	(20.00)	(20.00)	(10.00)
PO Box Rental/Postage	(93.01)	(90.00)	(105.53)
Printing/Shirts/Collateral	(3,979.20)	(2,000.00)	(1,695.50)
Advertising	(300.00)	(300.00)	
Total Expenses	(11,769.55)	(16,214.90)	(4,047.68)
Net Cash	4,647.50	(3,415.00)	6,020.21
	Actual net YTD 2022	Projected net EOY 2022	Actual net YTD 2022

Unpaid Invoices (as of 7/10/2023)

	Not Yet Overdue	Number of Days Overdue				Total Unpaid
		30 or Less	31 to 60	61 to 90	91 or More	
All the Range	\$2,936.25 2 invoices	\$231.00 1 invoice				\$3,167.25 231.00 overdue
Total Unpaid	\$2,936.25 2 invoices	\$231.00 1 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$3,167.25 231.00 overdue



Trails for All Balance Sheet

Trails For All

As of Jun 30, 2023



ACCOUNTS	Jun 30, 2023
Assets	
Total Cash and Bank	\$23,963.56
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$23,963.56
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$23,963.56
Total Equity	\$23,963.56



Trails for All
Profit and Loss
Trails For All



Date Range: Jun 01, 2023 to Jun 30, 2023

ACCOUNTS

**Jun 01, 2023
to Jun 30, 2023**

Income

Direct Public Support – Individual Contributions \$50.00

Total Income \$50.00

Total Cost of Goods Sold \$0.00

Gross Profit \$50.00

As a percentage of Total Income 100.00%

Operating Expenses

Contract Services \$1,278.00

Postage & Delivery \$8.28

Tools and Equipment \$235.20

Total Operating Expenses \$1,521.48

Net Profit -\$1,471.48

As a percentage of Total Income -2,942.96%



Bank Statement – June 2023



Statement Ending 06/30/2023

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PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 1063
WESTCLIFFE CO 81252-1063

Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$23,963.56

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

Date	Description	Amount
06/01/2023	Beginning Balance	\$25,435.04
	1 Credit(s) This Period	\$50.00
	4 Debit(s) This Period	\$1,521.48
06/30/2023	Ending Balance	\$23,963.56

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT. *IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Deposits

Date	Description	Amount
06/26/2023	REGULAR DEPOSIT	\$50.00

Electronic Debits

Date	Description	Amount
06/13/2023	XX9278 PURCHASE FC* FLIPCAUSE OAKLAND CA JKPR8VBF 061300094347	\$1,200.00
06/15/2023	XX9278 PURCHASE BLT* GARRETT WADE BROOKLYN NY 67462237 906841	\$235.20
06/20/2023	XX9278 PURCHASE* USPS PO 07954007 WESTCLIFFE CO 40076999 214447	\$82.14
06/22/2023	XX9278 PURCHASE* USPS PO 07954007 WESTCLIFFE CO 40076999 214474	\$4.14

Daily Balances

Date	Amount	Date	Amount	Date	Amount
06/13/2023	\$24,235.04	06/20/2023	\$23,917.70	06/26/2023	\$23,963.56
06/15/2023	\$23,999.84	06/22/2023	\$23,913.56		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00