

**Trails For All (TfA) Board Meeting Minutes  
January 10, 2023, 5:30 pm in Person & via Zoom  
Approved: February 14, 2023**

**a) Board Members Present**

Janet Smith (JS)      Chuck Ziehr (CZ)      Herb Kober (HK)      Andrew Todd (AT)  
Sally Strom (SS)      Karen Foley (KF)

**b) Board Members Absent**

Paul Parsons (PP)

**c) Other Present**

Rob Bidner

**Secretary's Note:** The meeting was chaired by JS, Vice President, while PP, President, is on sabbatical.

**Consent Agenda:**

1. Approval of December 2022 Minutes (CZ)
2. Approval of December 2022 Treasurer's Reports (HK)

CZ moved and AT seconded that the consent agenda be approved; it passed unanimously.

**Reports, Discussion, Decisions:**

1. Proposed 2023 Budget (HK)

HK presented a propose 2023 Budget (see attached at the end of these minutes). Total income was estimated without yet knowing the result of this year's donations through the Spirit Campaign. AT moved and SS seconded that the proposed budget be approved as presented; the motion passed unanimously.

2. S.E.E.K.

JS met with Tom in early January and sent an email follow-up. Tome sent an email response. Tom and Taurin want to retain control. There seemed like there might have been some confusion in the communication about what TfA was proposing. There seem to be four options at this point:

- (1) TfA continues as fiscal agent but with no oversight of the program.
- (2) TfA continues as fiscal agent but with more involvement in the grant.
- (3) Tom and Taurin could create a non-profit to receive and administer the grant, and TfA would continue to provide support via volunteers.
- (4) Talk again face-to-face and explain our proposal.

CZ and SS proposed we pursue option (4); HK suggested that a written fiscal agreement was needed. HK will reach out to Tom and Taurin to find a time for JS, HK, and SS to meet with them.

3. Stickers

It was agreed that we would place an order for 500 round stickers using Shelly's new logo, blue with white

letters, 3 inches in diameter.

4. Google Workspace for Non-Profits  
New TfA information email address should be put on our webpage. JS will be set up to check any emails received at this address. KF asked if there was interest in setting up a TfA calendar in the Workspace; there as little interest.
5. Spirit Campaign Event  
The distribution of this year's checks will be distributed on Feb. 9; JS, HK, and KF will attend.
6. Chainsaw Training Course  
AT will attend the course at his own expense (about \$700). AT will research the possibility of a Crosscut Training Course and report at the next meeting. SS will research and report about CPR and First Aid Training. AT suggested Wilderness First Aid Training and recommended that a Garmin In-Reach be available for emergency communication on each workday.
7. Merchandise  
Nothing new to report.
8. Sangre De Cristo Trail Grant—Support Request  
At the December meeting it was agreed to provide a letter of support and \$500 for matching funds. CZ drafted the letter of support and circulated it to the board for input; the grant application was due December 15 and it was submitted on Dec. 14. The letter is attached at the end of these minutes.
9. Winter Work  
AT has placed a file in Google Workspace to compile the trail signage inventory. HK found 42 emails with pictures from Cathy Griffin about the trail signage inventory that was conducted a few years ago. He will try to make those available for this year's inventory. KF will put a grant document on Google drive. AT is meeting soon with Megan Lynch at the USFS office in Silver Cliff about plans for a donkey/fishing race on the Rainbow Trail (in cooperation with Hal Walter). JS recommended that a USFS representative be invited to our February meeting to discuss trail signage needed and projects for 2023.
10. Custer County Sheriff's Office sent a letter to HK asking for donations for a child safety program. JS will scan and distribute the letter to the Board for consideration.

**Next Meeting:** The next board meeting will be Tuesday, February 14, 2023 at 5:30 pm MT.

**Adjournment:** JS adjourned the meeting at 6:45 pm.

Minutes prepared by:  Chuck Ziehr, Secretary, Trails for All Board of Directors

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**Trails For All**

*Proposed Budget - 2023 (updated 1/10/23)*

	12/31/2021			
Account Description	2021 Actual	2022 Actual	2023 Budget	Comments
Direct Public Support - Individual Contributions	465.00	600.00	700.00	
Direct Public Support - Corporate Contributions	462.14	362.19	250.00	
Direct Public Support - Spirit Campaign	5,032.24	5,215.86	5,000.00	
Direct Public Support - Event Generated				
Product Sales	7,157.26	2,739.00	3,000.00	1000 clothing, 2000 hiking guides
Grants	7,500.00	7,500.00	3,849.90	** Rolled over 2022 SEEK balance
<b>Total Income</b>	<b>20,616.64</b>	<b>16,417.05</b>	<b>12,799.90</b>	
Bank Service Charge	(24.00)			
Insurance	(1,573.00)	(1,907.00)	(2,000.00)	
Event/Outreach		(300.00)	(400.00)	
Grant Support/Matching			(500.00)	
Equipment		(216.32)	(500.00)	
Operating Supplies			(100.00)	
Training/Tuition/Event Registration	(135.00)		(300.00)	
Travel Expenses			(250.00)	
SEEK Support		(3,650.10)	(3,900.00)	Assume the balance will be spent this yr
Trail development expense			(1,500.00)	
Web Hosting Fee	(156.00)			
Web Registration	(23.98)	(103.92)	(25.00)	
Web Development/Maintenance	(1,200.00)	(1,200.00)	(1,200.00)	Flipcause
Mailchimp			(180.00)	
State Fees	(20.00)	(20.00)	(20.00)	
PO Box Rental/Postage	(98.51)	(93.01)	(90.00)	
Printing/Shirts/Collateral	(3,923.07)	(3,979.20)	(2,000.00)	1000 clothing, 1000 hiking guide
Advertising	(400.00)	(300.00)	(300.00)	
<b>Total Expenses</b>	<b>(7,553.56)</b>	<b>(11,769.55)</b>	<b>(13,265.00)</b>	
<b>Net Cash</b>	<b>13,063.08</b>	<b>4,647.50</b>	<b>(465.10)</b>	
	Actual net YTD 2021	Actual net YTD 2022	Projected net EOY 2022	



P.O. Box 386 Westcliffe, CO 81252

December 13, 2022

To American Trails, Legacy Trail Grant Program:

Please accept this letter from **Trails for All** as an official letter of support for the Legacy Trail Grant Application proposed by the Greater Arkansas River Nature Association and Upper Arkansas Wilderness Volunteers, in partnership with the Salida Ranger District.

**Trails for All** is a grass-roots, all volunteer, non-profit organization dedicated to efforts to improve people's well-being through the care, use, and promotion of trails in and around Custer County, Colorado. We help the USFS with trail maintenance (over 500 hours of volunteer labor this year), provide outdoor educational opportunities for youth, and publish a *Hiking Guide for Trails in the Sangre de Cristo and Wet Mountains*.

The grant proposal would directly benefit the Sangre De Cristo Wilderness located in the San Isabel National Forest along with various trail users to include hikers, equestrian, anglers, and hunters. Three trails in this wilderness area have fallen to deferred maintenance due to their remote location decreased access points. Stout Creek, Hunts Lake, and Bushnell Lake trails total roughly 8.7 miles of non-mechanized trails with highly sought destinations to pristine high alpine lakes. Due to the spruce beetle epidemic, our forests have seen increased mortality of trees which expedites their eventual fall to the forest floor and in this case, across trails. This proposed grant application will greatly improve conditions along the trails by clearing the path for travel, improving sustainability, and mitigating safety concerns.

With the approval of this grant, all three trails will be cleared of down and hazard trees by way of crosscut saws. This will drastically improve the path of travel and allow trail users to stay on the trail whereas users currently often around the downed trees, trampling the surrounding terrain. Opening the trail corridor will improve user safety along with mitigate off-route travel causing resource damage to our natural resources. Further improving user safety will be the replacement of the Stout Creek Bridge that is currently in various states of disrepair, threatening user safety while crossing the creek. The final piece of this project will ensure the longevity of these trails by clearing and installing erosion control devices such as drainages. Due to the steep nature of the Sangre De Cristo peaks, heavy rain events often carry sediment down slope and into the watershed. Proper drainage infrastructure will ensure the trails retain soil and mitigate further erosion that threatens our water resources.

**Trails for All** is happy to commit **\$500** toward the needed match for this grant, and, as a neighboring volunteer organization, we look forward to contributing some needed volunteer labor to assist with these trail maintenance efforts. **Trails for All** urges American Trails, Legacy Trail Program to vote in favor of this grant proposal to ensure these recreation opportunities are protected and remain safe, sustainable, and open while serving the local community in positive ways.

Chuck Ziehr, **Trails for All** Board Secretary with unanimous board approval on  
December 13, 2022

## Treasurer's Report, December 2022

Dear Board,

There were no expenses in December. Income included a CAF contribution, a transfer from Flipcause for Hiking Guide sales, and a payment from All the Range for merchandise sales.

### Account Summary

Date	Description	Amount
12/01/2022	<b>Beginning Balance</b>	<b>\$17,530.95</b>
	3 Credit(s) This Period	\$412.40
	0 Debit(s) This Period	\$0.00
12/30/2022	<b>Ending Balance</b>	<b>\$17,943.35</b>

End of Year Note: As discussed in the December board meeting, I issued credits, received a payment and reissued invoices this week to facilitate a clean end of year for Trails for All and All the Range. The invoice summary shown on page 2 of this report shows invoices submitted in 2023. Since most of the products All the Range currently has in hand won't start moving for a few months, I provided June 30<sup>th</sup> dating to allow them to work through that inventory.

Attached for your review are the following documents;

- TFA 2022 Budget Summary
- TFA December 2022 Balance Sheet
- TFA December 2022 P/L Statement
- TFA December 2022 Bank Statement

Please let me know if you have any questions or comments.

Regards,

Herb Kober

Treasurer, Trails For All

## 2022 Budget Status

The dollar amounts shown for 2022 actual are accurate relative to our books.

### Trails For All

Budget - 2022 (updated 1/09/23)

	12/31/2020	12/31/2021	2022 Budget	2022 Actual
Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Actual
Direct Public Support - Individual Contributions	973.00	465.00	500.00	600.00
Direct Public Support - Corporate Contributions	1,070.23	462.14	500.00	362.19
Direct Public Support - Spirit Campaign	4,905.16	5,032.24	5,215.86	5,215.86
Direct Public Support - Event Generated			-	
Product Sales	804.22	7,157.26	8,500.00	2,739.00
Grants	7,500.00	7,500.00	7,500.00	7,500.00
<b>Total Income</b>	<b>15,252.61</b>	<b>20,616.64</b>	<b>22,215.86</b>	<b>16,417.05</b>
Bank Service Charge	(65.37)	(24.00)	-	
Insurance	(1,512.00)	(1,573.00)	(1,600.00)	(1,907.00)
Event/Outreach	(79.00)		(300.00)	(370.00)
Grant Support/Matching			(500.00)	
Equipment			(500.00)	
Operating Supplies	(40.70)		(100.00)	
Training/Tuition/Event Registration		(135.00)	(300.00)	
Travel Expenses			-	
SEEK Support	(7,500.00)		(7,500.00)	(3,650.10)
Trail development expense			(2,000.00)	
Web Hosting Fee	(156.00)	(156.00)	-	
Web Registration		(23.98)	(25.00)	
Web Development/Maintenance		(1,200.00)	(1,200.00)	
Mailchimp/Flippcause			(180.00)	
State Fees	(20.00)	(20.00)	(20.00)	(20.00)
PO Box Rental/Postage		(98.51)	(74.00)	(80.56)
Printing/Shirts/Collateral	(1,461.65)	(3,923.07)	(5,200.00)	(3,392.90)
Advertising		(400.00)	(400.00)	(300.00)
<b>Total Expenses</b>	<b>(10,834.72)</b>	<b>(7,553.56)</b>	<b>(19,899.00)</b>	<b>(9,720.56)</b>
<b>Net Cash</b>	<b>4,417.89</b>	<b>13,063.08</b>	<b>2,316.86</b>	<b>6,696.49</b>
		Actual net YTD 2021	Projected net EOY 2022	Actual net YTD 2022

## Unpaid Invoices

### Number of Days Overdue

	Not Yet Overdue	30 or Less	31 to 60	61 to 90	91 or More	Total Unpaid
All the Range	\$1,381.00 3 invoices					\$1,381.00 0.00 overdue
<b>Total Unpaid</b>	<b>\$1,381.00</b> 3 invoices	<b>\$0.00</b> 0 invoice	<b>\$0.00</b> 0 invoice	<b>\$0.00</b> 0 invoice	<b>\$0.00</b> 0 invoice	<b>\$1,381.00</b> 0.00 overdue



# Trails for All Balance Sheet

Trails For All

As of Dec 31, 2022



ACCOUNTS	Dec 31, 2022
<b>Assets</b>	
Total Cash and Bank	\$17,943.35
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
<b>Total Assets</b>	<b>\$17,943.35</b>
<b>Liabilities</b>	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
<b>Total Liabilities</b>	<b>\$0.00</b>
<b>Equity</b>	
Total Other Equity	\$0.00
Total Retained Earnings	\$17,943.35
<b>Total Equity</b>	<b>\$17,943.35</b>



# Trails for All Profit and Loss



## Trails For All

Date Range: Dec 01, 2022 to Dec 31, 2022

ACCOUNTS	Dec 01, 2022 to Dec 31, 2022
<b>Income</b>	
Direct Public Support – Corporate Contributions	\$8.40
Sales	\$404.00
<b>Total Income</b>	<b>\$412.40</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
<b>Gross Profit</b> As a percentage of Total Income	<b>\$412.40</b> 100.00%
<b>Total Operating Expenses</b>	<b>\$0.00</b>
<b>Net Profit</b> As a percentage of Total Income	<b>\$412.40</b> 100.00%





## Bank Statement – December 2022



**Statement Ending 12/30/2022**

Page 1 of 4

PO Box 2850  
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL  
PO BOX 1063  
WESTCLIFFE CO 81252-1063

**Managing Your Accounts**

- Address 8 Bassick Place  
Westcliffe, CO 81252
- Branch Number 719-783-2030
- Customer Service 405-341-8222 or  
1-866-262-2657
- Online [kirkpatrickbank.com](http://kirkpatrickbank.com)
- Telephone Banking 405-341-3330 or  
1-866-652-2657

Included with this month's statement is an updated Electronic Fund Transfers (EFT) disclosure.

**Summary of Accounts**

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXXX2900	\$17,943.35

### SIMPLY FREE BUSINESS CHECKING-XXXXXXXXX2900

**Account Summary**

Date	Description	Amount
12/01/2022	<b>Beginning Balance</b>	<b>\$17,530.95</b>
	3 Credit(s) This Period	\$412.40
	0 Debit(s) This Period	\$0.00
12/30/2022	<b>Ending Balance</b>	<b>\$17,943.35</b>

\*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.  
\*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

**Deposits**

Date	Description	Amount
12/29/2022	REGULAR DEPOSIT	\$354.00

**Other Credits**

Date	Description	Amount
12/05/2022	MOBILE DEPOSIT	\$8.40
12/05/2022	MOBILE DEPOSIT	\$50.00

**Daily Balances**

Date	Amount	Date	Amount
12/05/2022	\$17,589.35	12/29/2022	\$17,943.35

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



# Trails for All

**Electronic Credit**

Kirkpatrick Bank 02#A022111      Deposit Number: 80597054  
 Processing Date: 2022-12-05      Deposit Amount: \$ 8.40  
 Customer Name:  
 Description:  
 Online User ID: HKober  
 Deposit made to: 9c35514b-55da-4d0f-a

103001469    2037012900      20

#0000                                      12/05/2022                                      \$8.40

**Electronic Credit**

Kirkpatrick Bank 02#A022111      Deposit Number: 80596963  
 Processing Date: 2022-12-05      Deposit Amount: \$ 50.00  
 Customer Name:  
 Description:  
 Online User ID: HKober  
 Deposit made to: 9c35514b-55da-4d0f-a

103001469    2037012900      20

#0000                                      12/05/2022                                      \$50.00

**KIRKPATRICK BANK**      **DEPOSIT**      TRSA000 0000  
 CHECK ONE  
 12/29/22      CHECK  SAVINGS  MONEY MARKET   
 12/29/22  
 Trails for All  
 Customer With Special Needs  
 Address:      CASH ▶  
 X      CHECK      354.00  
 Sign Here (If cash is received from this deposit)      TOTAL FROM OTHER SIDE  
 DEPOSIT      SUBTOTAL      .  
 CASH BACK      .  
 11      2037012900      \$      354.00  
 05410000020      2037012900P 011

#0000                                      12/29/2022                                      \$354.00