

Trails For All (TfA) Board Meeting Minutes September 10, 2024 Board Approved October 8, 2024

The meeting was called to order by SL at 5:33 PM.

a) Board Members Present

Shelly Larson (SL) John Anderson (JA) Andrew Todd (AT) John VanDoren (JVD)
Sally Strom (SS)

b) Board Members Absent

Karen Foley (KF) Janet Smith (JS)

c) Others Present

Chuck Ziehr (CZ) David Kill (DK)

Consent Agenda: There were no corrections or additions to the Minutes and Treasurer's Report for August 13, 2024. JVD made a motion to approve the consent agenda, JA seconded. The consent agenda was approved.

Reports:

1. Treasurer Update

- KF was absent, a report will be given at the October meeting.

2. Grant Updates

Regional Partnership Initiative (RPI)

- The Board reviewed the notes from the Workshop held on Saturday, September 7, 2024.
 - Name: after discussion, the name **Wet Mountain Valley Outdoors (WMVO)** was approved by the Board. SS moved that TfA approve the formation of WMVO as a 501(c)(3). JVD seconded and the motion passed. JVD will proceed with the registration.
 - SL requested approval of funds not to exceed \$250 for the \$50 filing fee with the Secretary of State, as well as registration of URLs to include:
 - **wmvo.org**
 - **wetmountainvalleyoutdoors.org**
 - **wetmountainvalleyoutdoor.org**
 - **wetmountainvalleyoutdoors.com**
 - **wet mountainvalleyoutdoor.com**

JVD moved that the request for funds be approved, AT seconded and the motion passed. SL will request the URLs.

- JVD would like to add Cindy Howard to the list of possible Executive Directors of WMVO.
- The starting Board members of WMVO will be John Van Doren, Andrew Todd, and Sally Strom will

serve as Secretary. Janet Smith agreed to assist with writing grants.

3. Rainbow Trail Signage

- AT reported that 9 out of 26 signs still need to be installed. AT requested approval to purchase another 9 pressure-treated posts. Since this expense is covered by the Grant, no formal Board approval was required. SL volunteered to purchase the posts.
- AT requested that we begin a list of signs that need to be replaced in a second phase.

4. CTO Management Grant

- SL reported that TfA funds to subsidize the South Colony vinyl map were no longer needed. Tourism received revised pricing from Wood Products.
- Tourism is requesting funds from TfA to offset the \$2500 cost of the USFS renting a backhoe to install the bulletin boards. SL made a motion that TfA provide \$1000 towards this expense. JVD seconded and the motion passed. JVD requested that we follow up with KF to ensure these funds are applied to the correct TfA account.

5. Strategic Planning Update

All Trails Public Land Partnerships. JVD shared a dashboard he downloaded from the All Trails database. He removed some of the trails that we typically don't maintain. He asked Board Members to send him a list of any portions of the Rainbow Trail that present a risk to users.

6. CPW Grant for Rocky Mountain Field Institute (RMFI)

Several members of the TfA Board attended a Zoom meeting on Monday, September 9, 2024 initiated by the Rocky Mountain Field Institute (RMFI). RMFI is applying for a CPW grant with the intent to do major repair work on the Comanche/Venable Trail in the Sangre De Cristos. TfA was invited to participate as a member of the group, along with the USFS San Carlos Ranger District, La Veta Trails, Southern Colorado Trail Builders (based in Pueblo), and Rocky Mountain Back Country Horseman.

As part of the discussion, the name **San Carlos Alliance for Trails (SCAT)** was agreed upon to represent the group.

SS put forth a motion for TfA to participate in SCAT. JVD seconded and the motion passed.

7. Trail Maintenance 2024

- The Board discussed how best to handle improved crew conduct on the trail (keeping together as a group, following instructions from leaders, etc.). CZ noted that crew leaders should be giving presentations about safety prior to each trail day, however the Crew Leader check list has become quite lengthy. He will draft a one-page list of things that need to be addressed by the leaders. He also recommended that we always have two crew leaders per group to help with the communication and guidance. JA suggested we have more formalized training for Crew Leaders at the beginning of each season.
- There is no update from Mitchell Emmer regarding the request for assistance with wildlife tanks. David Kill will follow up.

- SL requested that CZ send a 2024 Trail Maintenance Summary to DK and the Board.

8. First Aid Kits, AED. SS will contact KF to locate the First Aid Kits and AED and then store them for the off-season.

9. Pines Wellness Seminar #3. The topic for October 19th is Mental Health and Spirituality; the Board voted to pass on TfA participating.

10. Valley Strong Dinner. SS will follow up to see if a table reservation has been made.

11. Hiking Guide.

- SL is ready to send V2.1 to the printer if she doesn't have any further changes this week.

12. TFA Press Release.

- SL asked for Board approval to create a press release for TfA's 2024 season (maintenance overview, achievements, etc.). The Board approved and she will submit a draft via email in September/October.

13. TFA Trailer.

- AT proposed that TfA purchase a small trailer for storage and transport of tools. He found a used trailer in Castle Rock. The Board approved that AT research trailers and submit a request for funds via email if he finds a suitable trailer to purchase.
- SL volunteered to research the cost and application of a wrap for the trailer so we could add our logo.

14. Mine warning on Rainbow at Gibson Trailhead

- SL noted that the Mine Warning sign is missing on FS173, about ¾ mile from the Gibson TH. DK asked her to send a photo and he will look into it.
- JVD asked what can be done about the mine long-term as it is a safety hazard. DK will research.

15. Brown signs on State Highways and County Roads.

DK was asked who is responsible for placement and maintenance of the Brown signs along SH69 and the County Roads that point out Trailheads and Campgrounds. He will research and advise.

Next Meeting: The next board meeting will be Tuesday, October 8th, 2024 at 5:30 pm MT. It was decided that TfA will not have a meeting nor a social event in December, 2024.

Adjournment: SL adjourned the meeting at 6:59 pm.

Minutes prepared by:  Sally Strom, Secretary, Trails for All Board of Directors

Dear Board,

Income in August consisted of payments for open invoices with ATR. Expenses in July consisted of underwriting costs with KLZR, the venue fee for All Aboard Westcliffe, and payment to our insurance carrier.

Account Summary

Date	Description	Amount
08/01/2024	Beginning Balance	\$25,624.34
	1 Credit(s) This Period	\$861.00
	3 Debit(s) This Period	\$1,555.50
08/30/2024	Ending Balance	\$24,929.84

Activities Details:

Invoices - All the Range submitted partial payment for two invoices for our clothing merchandise for resale stock that has sold since January 1st, amounting to \$861. Foley re invoiced for the remaining clothing stock, which will be due at the end of the year.

KLZR Underwriting - We renewed our underwriting with KLZR radio on August 5th, amounting to \$300.

Venue Fee - All Aboard Westcliffe required a \$130.50 fee for use for our Volunteer Appreciation Dinner.

Insurance Payments - Payment was submitted on August 29th and 30th to renew our general liability and accident insurance as well as our directors and officers insurance. However, our bank has not yet processed the payment for the directors and officers insurance, so that debit will appear on next month’s bank statement and treasurer’s report. Only the payment for the general liability and accident insurance appears on this month’s bank statement and treasurer’s report and amounts to \$1,125.

Attached for your review are the following documents:

- TFA 2024 Budget Summary
- TFA August 2024 Balance Sheet - TFA August 2024 P/L Statement
- TFA August 2024 Bank Statement

Please let me know if you have any questions or comments.

Best wishes,

Karen Foley

Treasurer, Trails For All

2024 Budget Status – The dollar amounts shown for 2024 actual are accurate relative to our bank and books as of August 31, 2024.

Account Description	2023 Actual	2024 Budget	2024 Actual
Direct Public Support - Individual Contributions	270	300	35
Direct Public Support - Corporate Contributions	137	100	250
Direct Public Support - Spirit Campaign	6,683	6,500	6,938
Direct Public Support - Event Generated			
Product Sales	4,244	4,500	4,878
Grants	9,300	12,433	13,433
Total Income	20,634	23,833	25,534
Bank Service Charge			(21)
Insurance	(1,872)	(2,000)	(1,125)
Event/Outreach	(771)	(500)	(207)
Grant Support/Matching		(500)	
Equipment	(235)	(200)	(1,550)
Operating Supplies		(100)	
Training/Tuition/Event Registration		(300)	
Travel Expenses		(250)	
SEEK Support	(3,748)	(6,133)	
Two For The Trails Grant		(6,300)	(5,851)
Trail development expense		(1,500)	
Web Registration			
Web Hosting/Development/Maintenance	(1,200)	(1,200)	(1,200)
Mailchimp		(180)	
State/Federal Fees	(300)	(300)	(35)
PO Box Rental/Postage	(106)	(110)	(176)
Graphic Design Services	(3,000)	(300)	
Printing/Shirts/Collateral	(7,580)	(1,500)	(1,983)
Advertising	(300)	(300)	(300)
Total Expenses	(19,112)	(21,673)	(12,448)
Net Cash	1,522	2,160	13,086
	Actual net	Projected net	Actual net
	YTD 2023	EOY 2024	YTD 2024

Unpaid Invoices (as of 08/31/24)

	Not Yet Overdue	Number of Days Overdue				Total Unpaid
		30 or Less	31 to 60	61 to 90	91 or More	
All the Range	\$3,438.00 3 invoices					\$3,438.00 0.00 overdue
Total Unpaid	\$3,438.00 3 invoices	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$3,438.00 0.00 overdue

Balance Sheet

Trails For All

As of Aug 31, 2024

ACCOUNTS	Aug 31, 2024
Assets	
Total Cash and Bank	\$24,929.84
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$24,929.84
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$24,929.84
Total Equity	\$24,929.84

Profit and Loss



Trails For All

Date Range: Aug 01, 2024 to Aug 31, 2024

ACCOUNTS

Aug 01, 2024
to Aug 31, 2024

Income	
Sales	\$861.00
Total Income	\$861.00
Total Cost of Goods Sold	
	\$0.00
Gross Profit	\$861.00
As a percentage of Total Income	100.00%
Operating Expenses	
Advertising	\$300.00
Event Support General	\$130.50
Insurance	\$1,125.00
Total Operating Expenses	\$1,555.50
Net Profit	-\$694.50
As a percentage of Total Income	-80.66%



PO Box 2850
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 386
WESTCLIFFE CO 81252-0386

Statement Ending 08/30/2024

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Managing Your Accounts

- Address 8 Bassick Place
Westcliffe, CO 81252
- Branch Number 719-783-2030
- Customer Service 405-341-8222 or
1-866-262-2657
- Online kirkpatrickbank.com
- Telephone Banking 405-341-3330 or
1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$24,929.84

SIMPLY FREE BUSINESS CHECKING - XXXXXXXX2900

Account Summary

Date	Description	Amount
08/01/2024	Beginning Balance	\$25,624.34
	1 Credit(s) This Period	\$861.00
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*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT. *IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Deposits

Date	Description	Amount
08/26/2024	REGULAR DEPOSIT	\$861.00

Electronic Debits

Date	Description	Amount
08/05/2024	XX8611 PURCHASE* WET MOUNTAI San Jose CA 69035889 080511315350	\$300.00
08/30/2024	ALLIANCE MEMBER TC ACH 035-0231245054	\$1,125.00

Checks Cleared

Check Nbr	Date	Amount
1084	08/15/2024	\$130.50

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount
08/05/2024	\$25,324.34	08/26/2024	\$26,054.84
08/15/2024	\$25,193.84	08/30/2024	\$24,929.84