

## Trails For All (TfA) Board Meeting Minutes October 8, 2024 Board Approved November 12, 2024

The meeting was called to order by SL at 5:32 PM.

### a) Board Members Present

Shelly Larson (SL)      John Anderson (JA)      Andrew Todd (AT)      John VanDoren (JVD)  
Sally Strom (SS)      Karen Foley (KF)      Janet Smith (JS)

### b) Others Present

Chuck Ziehr (CZ)      Herb Kober (HK)      Paul Parsons (PP)

**Consent Agenda:** There were no corrections or additions to the Minutes and Treasurer's Report for September 10, 2024. JVD made a motion to approve the consent agenda, JA seconded. KF and JS abstained, and the consent agenda was approved.

### Reports:

#### 1. Treasurer Update

- KF had emailed a Treasurer's Report for September and there were no questions.

### Executive Session:


- SS made a motion to go into an Executive Session. AT seconded. The motion was approved.
- At 6:56 PM, JS made a motion to go out of the Executive Session. JVD seconded and the motion was approved.

Follow ups from the Executive Session:

- SL will contact Jason Hightower of the USFS. She will inquire as to whether or not it's appropriate for TfA to contact Destiny Chapman.
- HK volunteered to draft an Addendum to the current boiler plate USFS Volunteer Service Agreement (VSA) to better clarify what activities and tools TfA intends to utilize during the 2025 season.
- KF volunteered to draft an Incident Policy
- JVD proposed that we move forward with the Letter of Interest for the RPI which is due October 15, 2024. The Board agreed. In addition:
  - Bob Fulton has agreed to participate on the Board of WMVO
  - Fire Adapt of Colorado has agreed to provide a Letter of Support (LOS)
  - SL will secure SOLs from SAR and Tourism
  - KF will secure LOS from COL

**Next Meeting:** The next board meeting will be Tuesday, November 12th, 2024 at 5:30 pm MT.

**Adjournment:** SL adjourned the meeting at 6:59 pm.

Minutes prepared by:  Sally Strom, Secretary, Trails for All Board of Directors

Dear Board,

Trails for All did not have any income in September. Expenses in September consisted of payments to our insurance carrier, a purchase of additional sign posts, a registration fee for website domains, and a purchase of a trailer.

**Account Summary**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
<b>08/31/2024</b>	<b>Beginning Balance</b>	<b>\$24,929.84</b>
	0 Credit(s) This Period	\$0.00
	5 Debit(s) This Period	\$4,142.52
<b>09/30/2024</b>	<b>Ending Balance</b>	<b>\$20,787.32</b>

Activities Details:

Insurance - Payment towards our directors and officers insurance was processed and amounted to \$887. Payments were made in two separate chunks due to confusing invoices made by the insurance carrier, so that is why you will see two payments on the following documents.

Rainbow Trail Sign Project - Nine additional wooden posts were purchased for the Rainbow Trail Signs TTFT Grant project, amounting to \$194.12.

Website Registration - Trails for All registered five URLs for the new Wet Mountain Valley Outdoors non-profit, which will be the entity applying for the Regional Partnership Initiative grant through Colorado Parks and Wildlife and of which Trails for All is a stakeholder, amounting to \$61.40.

Trailer - Andrew purchased a trailer from Jared Marshall for our tool storage, amounting to \$3,000.

Attached for your review are the following documents:

- TFA 2024 Budget Summary
- TFA September 2024 Balance Sheet - TFA September 2024 P/L Statement
- TFA September 2024 Bank Statement

Please let me know if you have any questions or comments.

Best wishes,

Karen Foley

Treasurer, Trails For All

## 2024 Budget Status – The dollar amounts shown for 2024 actual are accurate relative to our bank and books

as of September 30, 2024.

*Approved Budget - 2024 (updated 10/4/24)*

Account Description	2023 Actual	2024 Budget	2024 Actual
Direct Public Support - Individual Contributions	270	300	35
Direct Public Support - Corporate Contributions	137	100	250
Direct Public Support - Spirit Campaign	6,683	6,500	6,938
Direct Public Support - Event Generated			
Product Sales	4,244	4,500	4,878
Grants	9,300	12,433	13,433
<b>Total Income</b>	<b>20,634</b>	<b>23,833</b>	<b>25,534</b>
Bank Service Charge			(21)
Insurance	(1,872)	(2,000)	(2,012)
Event/Outreach	(771)	(500)	(207)
Grant Support/Matching		(500)	
Equipment	(235)	(200)	(4,550)
Operating Supplies		(100)	
Training/Tuition/Event Registration		(300)	
Travel Expenses		(250)	
SEEK Support	(3,748)	(6,133)	
Two For The Trails Grant		(6,300)	(6,045)
Trail development expense		(1,500)	
Web Registration			(61)
Web Hosting/Development/Maintenance	(1,200)	(1,200)	(1,200)
Mailchimp		(180)	
State/Federal Fees	(300)	(300)	(35)
PO Box Rental/Postage	(106)	(110)	(176)
Graphic Design Services	(3,000)	(300)	
Printing/Shirts/Collateral	(7,580)	(1,500)	(1,983)
Advertising	(300)	(300)	(300)
<b>Total Expenses</b>	<b>(19,112)</b>	<b>(21,673)</b>	<b>(16,591)</b>
<b>Net Cash</b>	<b>1,522</b>	<b>2,160</b>	<b>8,943</b>

## Unpaid Invoices (as of 09/30/24)

	Not Yet Overdue	Number of Days Overdue				Total Unpaid
		30 or Less	31 to 60	61 to 90	91 or More	
All the Range	\$3,438.00 3 invoices					\$3,438.00 0.00 overdue
<b>Total Unpaid</b>	<b>\$3,438.00</b> 3 invoices	<b>\$0.00</b> 0 invoice	<b>\$0.00</b> 0 invoice	<b>\$0.00</b> 0 invoice	<b>\$0.00</b> 0 invoice	<b>\$3,438.00</b> 0.00 overdue

# Balance Sheet

## Trails For All

As of Sep 30, 2024

ACCOUNTS	Sep 30, 2024
<b>Assets</b>	
Total Cash and Bank	\$20,787.32
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
<b>Total Assets</b>	<b>\$20,787.32</b>
<b>Liabilities</b>	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
<b>Total Liabilities</b>	<b>\$0.00</b>
<b>Equity</b>	
Total Other Equity	\$0.00
Total Retained Earnings	\$20,787.32
<b>Total Equity</b>	<b>\$20,787.32</b>

# Profit and Loss



## Trails For All

Date Range: Sep 01, 2024 to Sep 30, 2024

### ACCOUNTS

Sep 01, 2024  
to Sep 30, 2024

<b>Total Income</b>	<b>\$0.00</b>
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<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
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<b>Gross Profit</b>	<b>\$0.00</b>
As a percentage of Total Income	0.00%

### Operating Expenses

Contract Services	\$61.40
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Insurance	\$887.00
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Tools and Equipment	\$3,194.12
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<b>Total Operating Expenses</b>	<b>\$4,142.52</b>
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<b>Net Profit</b>	<b>-\$4,142.52</b>
As a percentage of Total Income	0.00%





# Bank Statement – September 2024



PO Box 2850  
Edmond, OK 73083

RETURN SERVICE REQUESTED

TRAILS FOR ALL  
PO BOX 386  
WESTCLIFFE CO 81252-0386

## Statement Ending 09/30/2024

Page 1 of 4

### Managing Your Accounts

	Address	8 Bassick Place Westcliffe, CO 81252
	Branch Number	719-783-2030
	Customer Service	405-341-8222 or 1-866-262-2657
	Online	kirkpatrickbank.com
	Telephone Banking	405-341-3330 or 1-866-652-2657

### Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXXX2900	\$20,787.32

### SIMPLY FREE BUSINESS CHECKING - XXXXXXXXX2900

#### Account Summary

Date	Description	Amount
08/31/2024	Beginning Balance	\$24,929.84
	0 Credit(s) This Period	\$0.00
	5 Debit(s) This Period	\$4,142.52
09/30/2024	Ending Balance	\$20,787.32

\*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.  
\*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

#### Electronic Debits

Date	Description	Amount
09/03/2024	Great American G debitpmt #XXXXX7575	\$224.00
09/04/2024	Great American G debitpmt #XXXXX2301	\$663.00
09/13/2024	XX8611 PURCHASE VALLEY ACE HARDW WESTCLIFFE CO 46139313 585970	\$194.12
09/16/2024	XX8611 PURCHASE EIG* WHOIS.COM AUSTIN TX 01416177 652210	\$61.40

#### Checks Cleared

Check Nbr	Date	Amount
1087	09/24/2024	\$3,000.00

\* Indicates skipped check number

#### Daily Balances

Date	Amount	Date	Amount	Date	Amount
09/03/2024	\$24,705.84	09/13/2024	\$23,848.72	09/24/2024	\$20,787.32
09/04/2024	\$24,042.84	09/16/2024	\$23,787.32		