

Trails For All (TfA) Board Meeting Minutes July 9, 2024 Board Approved August 13, 2024

The meeting was called to order by SL at 5:32 PM.

a) Board Members Present

Shelly Larson (SL) Janet Smith (JS) Karen Foley (KF) Andrew Todd (AT)
Sally Strom (SS) John VanDoren (JVD)

b) Board Members Absent

John Anderson (JA)

c) Others Present

Chuck Ziehr (CZ) David Kill (DK)

Consent Agenda: There were no corrections or additions to the Minutes and Treasurer's Report for June 11, 2024. JS made a motion to approve the consent agenda, JVD seconded. The consent agenda was approved.

Reports:

1. Treasurer Update.

- KF reported that the new TfA Debit Card is activated; she has cancelled Herb Kober's (HK) card and cancelled his online access.
- The check from All The Range (ATR) should come in August.
- KF delivered another box of the 2nd edition of the Trail Guides to ATR; we are now down to one box (34 guides). SL will get a count from HK since he still has some to fulfill online orders. JS moved that we authorize SL to buy another 300 guides if needed. KF seconded, the motion passed.
- SL will make some updates to the Guide prior to printing; the group agreed to review the Guide and get any updates to SL as soon as possible.
- SL noted that a local resident, Ed Penley, has provided hand-crafted walking sticks to the Welcome Center, and has asked that all proceeds be donated to Trails for All. To-date, we have received \$136. SL sent a thank you note on behalf of TfA.

2. Regional Partnership.

- JVD reported on his consultant research regarding the launch of the Envision Chaffee (EC) RPI:
 - JVD had a Zoom meeting with Kim from Smoyer Associates. They served as a secondary consultant and primarily facilitated meetings for Envision. (KF noted that Smoyer Associates had also worked with a fire mitigation group KF belongs to.) Kim emphasized:
 - It is important to let the process unfold and let it drive the projects. Community buy-in and stakeholders created the projects that EC went after Grant money for.

- EC was successful in this process and now has a full-time Executive Director and 12 full-time staff members.
- JVD has scheduled a Zoom call on July 17th with the primary consultant, Civic Canopy out of Denver (CC). They are the main player which drove the development of the EC RPI.
- JVD provided a document outlining the eligibility requirements for an RPI (see attached).
- AT will schedule a meeting with his RPI contact, Jody Kennedy, when it is appropriate. Members of CCSAR, Tourism and USFS could be included. It is still possible for TfA to apply for the Fall grant cycle (October) and funds secured could be used to hire consultants.

3. Rainbow Trail Signage.

- AT reported that three signs have been installed so far: Grape Creek, Comanche and Venable. He reported it was difficult to remove some of the old signs because the bolts have fused to the poles. JVD suggested that AT consider purchasing an angled grinder. KF reminded the Board we have non-grant funds available that can be used to purchase tools if needed to complete the project.
- AT will put together a spreadsheet for the remaining signs noting the logistics required, e.g., dig post holes, replace posts, etc.).
- CZ confirmed with AT that the plastic signs were correct, not wood as initially discussed. AT reported that USFS prefers the plastic signs.
- AT noted we should look at renting or purchasing a gas-powered posthole digger. DK will check to see if there is one we could borrow from USFS.
- AT said that some of the poles offered by USFS were very long and/or twisted and he may need to purchase new poles for some of the signs.
- The group discussed possibly selling the old signs as a fund-raiser. DK will check with the USFS to see if this is allowed since the signs are Government property.

4. CTO Management Grant. Previously this project had mentioned Kiosks; these are now being referred to as bulletin boards.

- SL shared a preliminary Bulletin Board design to the group for Gibson Creek. The boards are 46" W x 33" H with a wood frame. The board itself is a plastic/fiberglass mix. The board has a map of the area which includes trails. Along the bottom there are icons with the regulations for the area (dogs, ATVs, horses, waste disposal, etc.). The right side of the board has the list of sponsors; each has a QR code that will direct the scanner to the sponsor's website.
- For Gibson Creek and Horn, they will use the existing bulletin boards and just replace the inlay.
- For Comanche/Venable, Duckett and Grape Creek, new bulletin boards will be installed.
- SL noted that Tourism is purchasing all five boards; TfA is installing them. The project must be paid for by April, 2025, to be considered "completed", however they don't have to all be installed by that date.

5. Strategic Planning Update.

- **Park to Park Trails.** JVD reported that he met with Caleb Patterson (CP), Town Manager for Westcliffe. They discussed a Town Trails proposal that JVD and JS had come up with. CP noted he is waiting on the final location of the Silver Cliff town center prior to drafting any plans; he did agree with the proposal in theory. JVD noted this project would be appropriate for an RPI.

- **Water Shed Restoration.** KF met with Larry Vickerman to review the plan for Grape Creek. The approach should be “go slow to go fast” to be successful. KF noted an RPI would help this project as well.
 - **All Trails Public Land Partnerships.** JVD presented a list of trails to All Trails for Custer County including the Sangre de Cristo and Wet Mountains. They requested boundaries for the trails, so JVD is using the boundaries of the San Carlos Ranger District to simplify things.
 - JVD noted that the use of Alerts by All Trails has reduced rescues by up to 60% in some locations.
 - All Trails also recommended that we consider placing signage where trails cross the creeks to offer additional information that can be shared with rescuers. Perhaps Phase 2 of the sign project could include this.
6. **Trail Maintenance 2024.** The group discussed always having a co-leader on each crew, with one to lead and one to bring up the rear to ensure safety of the volunteers.
- CZ noted that the intel about the North Taylor Creek indicated that we don’t need to focus on it this season. Instead, the group determined we should focus on day-lighting along the Rainbow Trail since the USFS contractor focuses solely on tree removal. The work day scheduled for July 23rd will now focus on the Rainbow Trail between Comanche and Hermit Road. CZ will scout the area and send out an update to the volunteers.
7. **Insurance Renewal.** JS reminded the Board that our insurance policy renewal is due in September. She asked if we should remove SEEK from our policy; the Board determined we should and JS will contact ATR prior to the renewal to inform them.
8. **AED Purchase.** SS received the AED purchased by TfA, and gave a brief demonstration. The group agree the unit was appropriate in terms of the automation, size and weight so the unit was handed off to SL for the crew workday on July 11th. SS will store the unit with the first aid kits in the off season.
9. **Volunteer Appreciation Event.**
- The date for the Volunteer Appreciation Event has been set for Friday, August 23rd from 6 to 9 PM at the Back Room, 103 Main Street in Westcliffe.
 - The group decided to have a Lasagna contest, with sides and bread. We can serve wine, beer and non-alcoholic beverages. It was suggested we provide some Athletic Brewing beer to support our grant sponsor. KF will create a sign-up sheet.
 - Patty Daulton will be contacted to inform her of our decision to name the Volunteer of the Year Award after Jim Daulton, and to invite her to the event.
 - SL asked that Board members send her nominations for the Volunteer of the Year and Rookie of the Year prior to our meeting on August 13th.

Next Meeting: The next board meeting will be Tuesday, August 13th, 2024 at 5:30 pm MT.

Adjournment: SL adjourned the meeting at 7:07 pm.

Minutes prepared by:  Sally Strom, Secretary, Trails for All Board of Directors

Dear Board,

Income in June consisted of a donation and a merchandise sale. Expenses in June consisted of the renewal of our subscription with Flipcause, payment for the Rainbow Trail signs, reimbursements, and shipping costs for an online order of the second edition of the hiking guide.

Account Summary

Date	Description	Amount
06/01/2024	Beginning Balance	\$33,071.47
	1 Credit(s) This Period	\$275.00
	5 Debit(s) This Period	\$8,870.95
06/28/2024	Ending Balance	\$24,475.52

Activities Details:

Donation - The Wet Mountain Valley Community Foundation's Volunteer of the Year, Jonathan Wiley from Custer County Search and Rescue, decided to donate his prize money, amounting to \$250, to Trails for All.

Merchandise sale - One that was sold via cash for \$25. Both the above donation and this sale were deposited together on June 3rd, but are reflected separately on the below budget summary.

Flipcause renewal - Our subscription with Flipcause was automatically renewed, costing \$1,200.

Trail signs purchase - Wood Product Signs was paid \$5,386.61 for the signs for the Rainbow Trail.

Reimbursements - Sally was reimbursed \$1,415.98 for the purchase of an AED and supplies for the medkits for the trail work crews. Shelly was reimbursed \$863.49 for the purchase of additional volunteer work shirts and Trails for All branded and personalized thank you cards.

Shipping costs - One hiking guide was shipped to a customer in June.

Attached for your review are the following documents:

- TFA 2024 Budget Summary
- TFA June 2024 Balance Sheet - TFA June 2024 P/L Statement
- TFA June 2024 Bank Statement

Please let me know if you have any questions or comments.

Best wishes,

Karen Foley

Treasurer, Trails For All

2024 Budget Status – The dollar amounts shown for 2024 actual are accurate relative to our bank and books as of June 30, 2024.

Account Description	2023 Actual	2024 Budget	2024 Actual
Direct Public Support - Individual Contributions	270	300	25
Direct Public Support - Corporate Contributions	137	100	250
Direct Public Support - Spirit Campaign	6,683	6,500	6,938
Direct Public Support - Event Generated			
Product Sales	4,244	4,500	2,955
Grants	9,300	12,433	13,433
Total Income	20,634	23,833	23,601
Bank Service Charge			(21)
Insurance	(1,872)	(2,000)	
Event/Outreach	(771)	(500)	
Grant Support/Matching		(500)	
Equipment	(235)	(200)	(1,416)
Operating Supplies		(100)	
Training/Tuition/Event Registration		(300)	
Travel Expenses		(250)	
SEEK Support	(3,748)	(6,133)	
Two For The Trails Grant		(6,300)	(5,387)
Trail development expense		(1,500)	
Web Registration			
Web Hosting/Development/Maintenance	(1,200)	(1,200)	(1,200)
Mailchimp		(180)	
State/Federal Fees	(300)	(300)	(10)
PO Box Rental/Postage	(106)	(110)	(92)
Graphic Design Services	(3,000)	(300)	
Printing/Shirts/Collateral	(7,580)	(1,500)	(1,983)
Advertising	(300)	(300)	
Total Expenses	(19,112)	(21,673)	(10,109)
Net Cash	1,522	2,160	13,493
	Actual net YTD 2023	Projected net EOY 2024	Actual net YTD 2024

Unpaid Invoices (as of 06/30/24)

	Not Yet Overdue	Number of Days Overdue				Total Unpaid
		30 or Less	31 to 60	61 to 90	91 or More	
All the Range	\$3,086.85 4 invoices					\$3,086.85 0.00 overdue
Total Unpaid	\$3,086.85 4 invoices	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$0.00 0 invoice	\$3,086.85 0.00 overdue

Balance Sheet

Trails For All

As of Jun 30, 2024

ACCOUNTS	Jun 30, 2024
Assets	
Total Cash and Bank	\$24,475.52
Total Other Current Assets	\$0.00
Total Long-term Assets	\$0.00
Total Assets	\$24,475.52
Liabilities	
Total Current Liabilities	\$0.00
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Total Other Equity	\$0.00
Total Retained Earnings	\$24,475.52
Total Equity	\$24,475.52

Profit and Loss



Trails For All

Date Range: Jun 01, 2024 to Jun 30, 2024

ACCOUNTS	Jun 01, 2024 to Jun 30, 2024
Income	
Direct Public Support – Corporate Contributions	\$250.00
Sales	\$25.00
Total Income	\$275.00
Total Cost of Goods Sold	
	\$0.00
Gross Profit	\$275.00
As a percentage of Total Income	100.00%
Operating Expenses	
Contract Services	\$6,586.61
Postage & Delivery	\$4.87
Printing and Reproduction	\$863.49
Tools and Equipment	\$1,415.98
Total Operating Expenses	\$8,870.95
Net Profit	-\$8,595.95
As a percentage of Total Income	-3,125.80%



PO Box 2850
Edmond, OK 73083






RETURN SERVICE REQUESTED

TRAILS FOR ALL
PO BOX 386
WESTCLIFFE CO 81252-0386

Statement Ending 06/28/2024

Page 1 of 4

Managing Your Accounts

-  Address 8 Bassick Place
Westcliffe, CO 81252
-  Branch Number 719-783-2030
-  Customer Service 405-341-8222 or
1-866-262-2657
-  Online kirkpatrickbank.com
-  Telephone Banking 405-341-3330 or
1-866-652-2657

Summary of Accounts

Account Type	Account Number	Ending Balance
SIMPLY FREE BUSINESS CHECKING	XXXXXXXX2900	\$24,475.52

SIMPLY FREE BUSINESS CHECKING-XXXXXXXX2900

Account Summary

Date	Description	Amount
06/01/2024	Beginning Balance	\$33,071.47
	1 Credit(s) This Period	\$275.00
	5 Debit(s) This Period	\$8,870.95
06/28/2024	Ending Balance	\$24,475.52

*PLEASE EXAMINE STATEMENT AT ONCE. IF NO ERROR IS REPORTED WITHIN 30 DAYS, THE ACCOUNT WILL BE CONSIDERED CORRECT.
*IN CASE OF ERRORS OR QUESTIONS CONCERNING ELECTRONIC TRANSACTIONS, PLEASE TELEPHONE OR WRITE US AT THE ABOVE ADDRESS.

Deposits

Date	Description	Amount
06/03/2024	REGULAR DEPOSIT	\$275.00

Electronic Debits

Date	Description	Amount
06/04/2024	XX9278 PURCHASE PIRATE SHIP POS 8444455854 WY 80937866 856357	\$4.87
06/13/2024	XX9278 PURCHASE FC* FLIPCAUSE OAKLAND CA JKPR8VBF 061324990208	\$1,200.00

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
1019	06/24/2024	\$5,386.61	1080*	06/13/2024	\$863.49	1081	06/18/2024	\$1,415.98

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
06/03/2024	\$33,346.47	06/13/2024	\$31,278.11	06/24/2024	\$24,475.52
06/04/2024	\$33,341.60	06/18/2024	\$29,862.13		

Eligibility Requirements

To be eligible to apply for a grant, a partner organization must:

- Be a non-profit organization or a government entity
- Provide a grant report detailing the use of funds at the closure of the grant cycle.

Projects should be collaborative in nature and address the priority areas identified in our Statewide Comprehensive Outdoor Recreation Plan (SCORP):

1. Sustainable Access and Opportunity - all Coloradans and visitors benefit from outdoor recreation and conservation.
2. Stewardship - Coloradans and visitors enjoy and care for natural and cultural resources and commit to stewarding them for future generations
3. Land, Water and Wildlife Conservation: Private and public lands and waters are conserved to support sustainable outdoor recreation, the environment and wildlife habitat.
4. Funding the Future - Coloradans and visitors contribute to diverse funding sources that are dedicated to support outdoor recreation and conservation.

We highly encourage projects and initiatives that are a collaborative effort involving multiple partner organizations.
